

**Minutes of the
MBASIA Safety Committee Meeting
Tuesday, January 21, 2025, at 2:00 PM**

LOCATION:

Video Teleconference

Link:

<https://alliantinsurance.zoom.us/j/93898182138?pwd=mv7IzJuLCI9RSMMrYJoQFC4bPi392b.1>

Meeting ID: 938 9818 2138

Passcode: 915073

Dial: (669) 900-6833

MEMBERS PRESENT

Carmen Gil, City of Gonzales

Paul Wood, City of Greenfield

Layne Long, City of Marina

MEMBERS ABSENT:

None

GUESTS & CONSULTANTS

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER & ROLL CALL

Paul Wood called the meeting to order at 3:21 PM.

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS

There were no oral communications and public comments.

C. CONSENT CALENDAR

C1. Approval of Minutes for the January 11, 2022, Safety Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Layne Long **SECOND:** Paul Wood **MOTION CARRIED**

	Carmen Gil	Paul Wood	Layne Long
Aye		X	X
Nay			
Abstain	X		

D. SAFETY COMMITTEE’S REPORT

D1. Proposed Changes to Safety Grant Policy and Procedure

Conor Boughey reported that during the November 2024 Strategic Planning when the Loss Control and Safety Discussion took place, direction was given to the Safety Committee to put parameters in the Safety Grant Policy and Procedure (P&P) where there can be the same request every two or three years.

Proposed changes in redlined were included in the agenda packet. The Committee discussed that they would like the Member Entities to provide more details of what the request will be for when requesting the Safety Grant Program Funds and that all the Members have access to their share of the funds.

A motion was made to make a recommendation to the Board to accept the proposed changes, in addition to removing the paragraph “On May 1st of a Program Year, all Members will have access to the unrequested funds, regardless of the Member’s previous use of their allocated share of the budget. A Member’s annual requests may not exceed 1/5 of the Grant Program Budget, and will be processed in the order they are received (and approved) until the Budget has been exhausted.” Direction was given to the Program Administrators to provide an expanded report on the Safety Grant Program during the Board Meeting, and meet with Executive Committee to discuss admin budget credits if Members have not used the Safety Grant Funds.

MOTION: Layne Long **SECOND:** Carmen Gil **MOTION CARRIED**

	Carmen Gil	Paul Wood	Layne Long
Aye	X	X	X
Nay			
Abstain			

ADJOURNMENT

Paul Wood adjourned the meeting at 2:49 PM.