

**Minutes of the  
MBASIA Executive & Finance Committee Meeting  
Monday, May 19, 2025 at 10:00 AM**

**LOCATION:**

**Video Teleconference**

**Link:**

<https://alliantinsurance.zoom.us/j/93775870098?pwd=cKNwCxTiDhi7pbSHpWaaZ53TFKG9XR.1>

**Meeting ID: 937 7587 0098**

**Passcode: 236079**

**Dial: (669) 900-6833**

**MEMBERS PRESENT**

Jamie Goldstein, City of Capitola

John Guertin, City of Del Rey Oaks

Paul Wood, City of Greenfield

Mali LaGoe, City of Scotts Valley

**MEMBERS ABSENT:**

None

**GUESTS & CONSULTANTS**

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

**A. CALL TO ORDER**

Paul Wood called the meeting to order at 10:00 AM.

**B. ORAL COMMUNICATIONS & PUBLIC COMMENTS**

There were no oral communications and public comments.

**C. CONSENT CALENDAR**

**C1. Approval of Minutes for the March 13, 2025 Executive Committee Meeting**

A motion was made to approve the consent calendar.

**MOTION:** John Guertin **SECOND:** Mali LaGoe **MOTION CARRIED**

	Jamie Goldstein	Mali LaGoe	Paul Wood	John Guertin
Aye	X		X	X
Nay				
Abstain		X		

**D. EXECUTIVE AND FINANCE COMMITTEE’S REPORT**

**D1. Proposed FY 25-26 Liability Budget – 2<sup>nd</sup> Review**

Lorissa Huey and Conor Boughey presented the Liability budget. This is the second time the Executive Committee meets to review the budget prior to the Board’s adoption at the June Board Meeting. Since the April 2025 Board Meeting, in the FY 25-26 proposed Liability budget, the CARMA and ERMA premiums were updated.

A motion was made to recommend to present the Liability Budget as final to the Board at the June 2025 Board Meeting.

**MOTION:** Jamie Goldstein **SECOND:** Mali LaGoe **MOTION CARRIED**

	Jamie Goldstein	Mali LaGoe	Paul Wood	John Guertin
Aye	X	X	X	X
Nay				
Abstain				

**D2. Proposed FY 25-26 Workers’ Compensation Budget – 2<sup>nd</sup> Review**

Lorissa Huey and Conor Boughey presented the Worker’s Compensation budget. This is the second time the Executive Committee meets to review the budget prior to the Board’s adoption at the June Board Meeting. Since the April 2025 Board Meeting, there were no changes.

A motion was made to recommend to present the Workers’ Compensation Budget as final to the Board at the June 2025 Board Meeting.

**MOTION:** Mali LaGoe **SECOND:** John Guertin **MOTION CARRIED**

	Jamie Goldstein	Mali LaGoe	Paul Wood	John Guertin
Aye	X	X	X	X
Nay				
Abstain				

**D3. MBASIA George Hills Contract and Liability Deductible Recovery Invoices Time and Expense**

Conor Boughey explained that in the contract that MBASIA has with George Hills (GH), the Scope of Work states GH provides services like general claims administration, investigating claims, setting up claim files, responding to claims, managing litigation, and overall claims handling. These are considered Claims Administration Time and Expense (T&E). These services and costs are included in the Liability Budget. GH is responsible for tracking deductible usage and sends quarterly invoices to the Members showing what they owe. GH’s invoices to Members included their own T&E, even though MBASIA already pays GH for these services.

Two options were proposed. The first option as to rebate current year (24-25) expenditures on the 25-26 invoices, and await development of equity distribution plan. The second option was to not issue rebates. Keep the funds in MBASIA to help build surplus. These funds would support the development of the Equity Distribution Plan in which the Board has appointed an Ad Hoc Committee to develop the plan by July 1, 2026.

Direction was given to the Program Administrators to bring back to the Board three options to consider at the June 2025 Board Meeting and write up pros and cons of each option and emphasize this this directly related to claims.

Option 1: Rebate 1 year which is the current year (24-25)

Option 2: Rebate the last 3 years

Option 3: Rebate everything

**D4. The Briefing Room – Police Training**

Conor Boughey reported that a Member City’s Police Chief has asked if the Briefing Room can be funded by MBASIA and wants to bring a representative from the Briefing Room to present in front of the MBASIA Police Risk Management Working Group.

The Executive Committee gave direction to not bring this item back to the Board or the Police Risk Management Working Group until more information is obtained and if another Member has engaged in these services.

If individual Members want to engage in these services at the City level, they can utilize the MBASIA Safety Grant Funds to pay for it.

**ADJOURNMENT**

Paul Wood adjourned the meeting at 11:15 AM.