

AGENDA

JPA: MBASIA Board of Directors Meeting

DATE/TIME: Monday, April 3, 2023 at 9:00 AM

LOCATION: Video Teleconference

Link:

<https://alliantinsurance.zoom.us/j/99436279078?pwd=Ky9iYkwwK1VvaXpCRWVFeWFLYjR5UT09>

Meeting ID: 994 3627 9078

Passcode: 440152

Dial: (669) 900-6833

LEGEND:

A – Action may be taken
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

MEMBER

LOCATIONS

VIA TELE-

CONFERENCE:

- City of Capitola, 420 Capitola Ave., Capitola, CA 95010
- City of Del Rey Oaks, 650 Canyon Del Rey Rd., Del Rey Oaks, CA 93940
- City of Gonzales, 147 Fourth Street, Gonzales, CA 93926
- City of Greenfield, 599 El Camino Real, Greenfield, CA 93927
- City of Hollister, 375 Fifth St., Hollister, CA 95023
- City of King City, 212 So. Vanderhurst Ave., King City, CA 93930
- City of Marina, 211 Hillcrest Ave., Marina, CA 93933
- City of Sand City, 1 Pendergrass Way, Sand City, CA 93955
- City of Scotts Valley, One Civic Center Dr., Scotts Valley, CA 95066
- City of Soledad, 248 Main Street, Soledad, CA 93960

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE A. CALL TO ORDER & ROLL CALL

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

The public is invited at this point to address the Board on issues of interest to them.

C. CONSENT CALENDAR (A)

1 The items below may be approved by one motion or direction may be given.

Members may request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the Agenda.

6-15

1) Approval of Minutes – January 30, 2023 Board of Directors Meeting

16-18

2) Service Calendar & Status of Deliverables

Member Cities

Capitola
 Del Rey Oaks
 Gonzales
 Greenfield
 Hollister
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- 19 3) Bills and Correspondence
 - a) Ratification of Disbursements
 - 20-21 i. Month Ending January 31, 2023
 - 22-23 ii. Month Ending February 28, 2023
- 24-43 4) Signed MBASIA 2023-2028 Program Administration Contract
 - i. Agenda Item from January 2023 Board Meeting with Updated Chart
- 44-45 5) Santa Cruz County Bank MBASIA Authorization Letter for Layne Long
 - i. Resolution 2223-01 Authorization of Treasurer Duties for Past Chair, Layne Long

- D. GENERAL RISK MANAGEMENT ISSUES (I)**
 - 4 *Subjects that are of interest to members; please provide a copy of any materials for the Program Administrators to distribute.*

- E. BOARD OF DIRECTORS**
 - 1) COMMITTEE REPORTS**
 - a) Safety Committee
 - The Safety Committee may give a verbal report in addition to discussing the following items:*
 - 46-48 1 Safety Grant Funds – Request Status and Budget to Date (I)
 - An update will be given on the status of the grant fund program to date.*
 - b) Coverage and Claims Committee
 - The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:*
 - 49-78 1 1. Litigation Management Guidelines (A)
 - Members will review the litigation management guidelines packet. Action may be taken or direction given.*
 - 79-82 1 2. Liability Attorney Defense Panel – Proposed Changes (A)
 - Members will review the proposed change to the Liability Attorney Panel. Action may be taken or direction given.*
 - 2) UNFINISHED BUSINESS**
 - None
 - 3) NEW BUSINESS**
- TIME CERTAIN, 10 AM**
 - 83-97 1 a) Liability Actuarial Report (A)
 - Members will review the Liability Actuarial Report and may take action or give direction.*

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- | | | | |
|----------------|----------|--|-----|
| 98-113 | <i>1</i> | b) Workers' Compensation Actuarial Report
<i>Members will review the Workers' Compensation Actuarial Report and may take action or give direction.</i> | (A) |
| 114-115 | <i>1</i> | c) Election of Treasurer/Secretary, Excess Pool Representatives and Committee Assignments
<i>The Treasurer position, Excess Pool Representatives and other committee positions are vacant. The Board will seek participation from Member Agencies. Action may be taken to approve or direction given.</i> | (A) |
| 116 | <i>1</i> | d) Excess Pool Renewal Indications:
<i>An update will be given on the following and the Board may have a discussion or provide direction.</i> | (I) |
| 117 | | 1. California Affiliated Risk Management Authorities (CARMA) | |
| 118-121 | | 2. Employment Risk Management Authority (ERMA)
i. Proof of Compliance with Training Mandated by State Law | |
| 123-125 | <i>1</i> | e) APIP Property Renewal & Excess Cyber
<i>An update will be given on the current status of MBASIA's Property and Excess Cyber Coverage renewal.</i> | (I) |
| 126-132 | <i>1</i> | f) Excess Workers' Compensation Program & PRISM Market Update
<i>The Board will receive information and may have a discussion or give direction.</i> | (I) |
| 133-146 | <i>1</i> | g) Hollister Rally
<i>The Board will discuss this topic and may take action or provide direction.</i> | (A) |
| 147-177 | <i>1</i> | h) Report from Police Risk Management Working Group
<i>The Board will hear a report from the Program Administrators on behalf of the Working Group and may take action or give direction.</i> | (I) |
| 178-181 | <i>1</i> | i) Concern EAP – First Responder Program
<i>The Board will have a discussion about the first responder option with Concern EAP.</i> | (I) |
| 182-185 | <i>1</i> | j) Proposed MBASIA Legal Counsel Agreement
<i>Members will review the proposed agreement with new rates and may take action or give direction.</i> | (A) |
| 186-189 | <i>1</i> | k) Proposed Amendment to MBASIA's Workers' Compensation Memorandum of Coverage (MOC)
<i>Members will discuss the proposed amendment to the Workers' Compensation Memorandum of Coverage. Action may be taken or direction given.</i> | (A) |

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F. EXECUTIVE AND FINANCE COMMITTEE’S REPORT

The Executive and Finance Committee may give a verbal report in addition to discussing the following items:

- 190-198 1 1. Draft Liability Budget (A)
A draft Liability Budget will be presented and Members may take action or give direction.
- 199-203 1 2. Draft Workers’ Compensation Budget (A)
A draft Workers’ Compensation Budget will be presented and Members may take action or give direction.
- 204-205 1 3. 2023 MBASIA Risk Summit (I)
The Board will discuss topics for the risk summit and potential dates.

G. LOSS REPORT (A)

CLOSED SESSION – Pursuant to Gov’t Code 54956.95

Members will review the following Items:

- 3 a) Workers’ Compensation Administrator’s Report
AIMS will provide a closed session report.
 - i. MB220012 – City of Marina
 - ii. MB220158 – City of Marina
 - iii. MB160075 – City of Sand City
- 3 b) Liability Third Party Administrator’s Report
George Hills will provide a closed session report.
 - i. Martinez Guzman v. City of Greenfield
 - ii. Lua v. City of Hollister
 - iii. Ard v. City of Scotts Valley
 - iv. Grifo v. City of Scotts Valley

RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

H. PROGRAM ADMINISTRATORS’ REPORTS

- 206-273 1 1) MBASIA Exposures and Coverages Review: Property Claims (I)
The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for.
- 274-277 1 2) State of the Insurance Market Conditions Update (I)
The Board will receive insurance market conditions updates.

I. CORRESPONDENCE / INFORMATION

(I)

- 278** / 1) Next Board Meeting & ERMA Training Schedule
- 279-291** / 2) PRISM Annual Report
- 292-295** / 3) 2023 CAJPA Conference
- 296** / 4) 2024 PARMA Conference – 50th Anniversary
- 297-309** / 5) MBASIA Service Team Contact List & Claims Reporting
- 310** / 6) MBASIA Schedule of Service Agreements

ADJOURNMENT

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