

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

AGENDA

JPA: MBASIA Board of Directors Meetings

DATES/TIMES: Monday, June 22, 2015 at 9:30 AM

LOCATION: City of Sand City
1 Sylvan Way
Sand City, CA 93955
Room: Council Chambers

LEGEND:

A – Action may be taken
I – Information

1 – Included
2 – Handout
3 – Separate
4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of MBASIA's Secretary. For a copy for the agenda, please contact Alliant Insurance Services at (415) 403-1400.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE **A. CALL TO ORDER**

B. CONSENT CALENDAR

- | | | | |
|--------------|---|---|-----|
| | | | (A) |
| 1-2 | 1 | 1) Approval of Minutes – April 13, 2015 Board of Directors Meeting
<i>Members will review these minutes and may take action to approve or amend.</i> | |
| 3-8 | 1 | 2) Approval of Minutes – April 27, 2015 Special Board of Directors Meeting
<i>Members will review these minutes and may take action to approve or amend.</i> | (A) |
| 9-26 | 1 | 3) Approval of MBASIA Contract with AIMS
<i>Members will review the proposed Contract with AIMS and may take action to approve or amend.</i> | (A) |
| 27 | 1 | 4) Wire Transfer Agreement
<i>Members will review the proposed Wire Transfer Agreement and may take action to approve or amend.</i> | (A) |
| 28-29 | 1 | 5) Service Calendar & Status of Deliverables | (I) |
| 30-33 | 1 | 6) Bills and Correspondence | |
| | | a) Ratification of Disbursements | |
| | | i. Month Ending April 30, 2015 | |
| | | ii. Month Ending May 31, 2015 | |

C. ORAL COMMUNICATIONS & PUBLIC COMMENTS

The public is invited at this point to address the Board on issues of interest to them.

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D. BOARD OF DIRECTORS

1) **COMMITTEE REPORT**

- | | | | | |
|-------------------------------|---|----|---|-----|
| 34 | 1 | a) | Executive and Finance Committee
<i>The Executive and Finance Committee may give a verbal report in addition to discussing the following items:</i> | |
| | | 1. | 2015-16 Committee Assignments
<i>The Executive Committee will present the current committee assignments and request updated participation from Member Agencies. Action may be taken to ratify committee assignments.</i> | (A) |
| 35-36 | 1 | b) | Safety Committee
<i>The Safety Committee may give a verbal report in addition to discussing the following items:</i> | |
| | | 1. | 2015-2016 Safety Funds Budget
<i>The Safety Committee will discuss the amount allocated to the Safety Fund for the 2015-2016 Program Year and members may take action or give direction.</i> | (A) |
| | 4 | c) | Coverage and Claims Committee
<i>The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:</i>
- None | (I) |
| | | d) | Ad Hoc Budget Committee
<i>The Ad Hoc Budget Committee may give a verbal report in addition to discussing the following items:</i> | |
| 37-44 | 1 | | 1. Proposed Liability Budget
<i>Members will review the proposed version of the proposed Liability Budget and may take action or give direction</i> | (A) |
| 45-48 | 1 | | 2. Proposed Workers' Compensation Budget
<i>Members will review the proposed version of the proposed Workers Compensation Budget and may take action or give direction.</i> | (A) |
| | | e) | Ad Hoc Policy and Procedure Committee
<i>The Ad Hoc Policy and Procedure Committee may give a verbal report in addition to discussing the following items:</i> | |
| 49-54 | 1 | | 1. Voluntary and Involuntary Termination Process and Member Obligations Policy
<i>Members will review the proposed Policy and may take action or give direction.</i> | (A) |
| 2) UNFINISHED BUSINESS | | | | |
| 55-58 | 1 | a) | King City's Continued Membership in MBASIA
<i>Members will receive a status update on the membership of the City of King and may take action regarding the City's membership, Self-Insured Retention, and the City's obligation to MBASIA.</i> | (A) |
| 3) NEW BUSINESS | | | | |
| TIME CERTAIN 12:00PM | | | | |
| 59-64 | 3 | a) | AIMS Presentation
<i>AIMS will give a presentation on their services.</i> | (I) |
| 65-71 | 1 | b) | CARMA Insurance Renewal
<i>Members will receive a report on the status of the CARMA insurance renewal; action may be taken for the July 1, 2015 renewal.</i> | (I) |

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- 72-79** 1 c) ERMA Insurance Renewal (I)
Members will receive a report on the status of the ERMA insurance renewal; action may be taken for the July 1, 2015 renewal.
- 80-83** 1 d) CSAC-EIA Insurance Renewal (I)
Members will receive a report on the status of the CSAC-EIA insurance renewal; action may be taken for the July 1, 2015 renewal.
- 84-136** 1 e) APIP Insurance Renewal (I)
Members will receive a report on the status of the PEPPIP renewal.
- 137-141** 1 f) MBASIA APPL Proposal (A)
Members will review the APPL proposal and may take action or give direction.
- 142-146** 1 g) Crime Coverage for Member Agencies (A)
Members will discuss Coverage offered to Members through Alliant's Crime Program. Members may take action or give direction.
- 147** 1 h) 2015-16 Program Year Calendar of Meetings (A)
Members will review the draft calendar of meetings and may take action or give direction.

4) LOSS REPORT (A)

CLOSED SESSION – Pursuant to Gov't Code 54956.95

Members will review the following Items:

- 3 a) Workers' Compensation Administrator's Report
The Workers Compensation TPA may provide a report on current claims.
- 3 b) Liability Third Party Administrator's Report
Ken Maiolini from RMS will provide a closed session report.

RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

E. PROGRAM ADMINISTRATORS REPORT

- 148** 1 1) LRP Agenda Discussion (I)
Staff will present a draft agenda of topics to be discussed at the LRP.

F. CORRESPONDENCE / INFORMATION (I)

- 149** 1 1) Next Board Meeting & ERMA Training Schedule
- 150** 1 2) CAJPA Conference

G. GENERAL RISK MANAGEMENT ISSUES (I)

- 4 *Subjects that are of interest to members: please bring 15 copies of any materials.*

ADJOURNMENT