

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

AGENDA

JPA: MBASIA Board of Directors Meetings

DATES/TIMES: Monday, April 11, 2011 at 9:30 AM

LOCATION: City of Sand City
1 Sylvan Way
Sand City, CA 93955
Room: Council Chambers

LEGEND:

A – Action may be taken

I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE **A. CALL TO ORDER**

B. CONSENT CALENDAR

(A)

- 1-8** 1) Approval of Minutes – March 1, 2011 Board of Directors
Members will review these minutes and may take action to approve or amend.
- 9-11** 2) Transition Milestone Report
Alliant will provide an informational report on the status of transition.
- 12-13** 3) Revised Vince Hurley Legal Services Letter of Engagement
Members will review the proposed legal services agreement sent by Vince Hurley to the Authority and may take action to approve.
- 14-17** 4) Bills and Correspondence
- a) Ratification of Disbursements
- i. Month Ending January 31, 2011
- ii. Month Ending February 28, 2011

C. ORAL COMMUNICATIONS & PUBLIC COMMENTS

(I)

The public is invited at this point to address the Board on issues of interest to them.

D. BOARD OF DIRECTORS

- 18-21** 1) **UNFINISHED BUSINESS**
- a) Liebert Cassidy Agreement (A)
MBASIA is a party to an Employment Relations Consortium with services provided by Liebert Cassidy. Members will review the new information provided on the Agreement and may take action or give direction.
- 22-24** b) Revised Travel & Training Policy and Procedure (A)
The Board will review the revised Travel and Training Policy and Procedure and may take action to approve or give direction.
- 2) **COMMITTEE REPORTS**
- a) **Executive and Finance Committee**
- The Executive and Finance Committee may give a verbal report in addition to discussing the following items:*
- 25** 1. Financial Auditor RFP (A)
The Executive Committee will update the Board on the status of issuing a RFP for Financial Audit Services.

- b) **Safety Committee**
The Executive and Finance Committee may give a verbal report in addition to discussing the following items:
1. Verbal Report from March 21, 2011 Safety Committee Meeting (I)
The safety committee will give a verbal report of discussions from the March 21, 2011 Safety Committee Meeting.
 - 26 2. Safety Inspections at Member Agencies (A)
The safety committee will report on direction given regarding Safety Inspections at Member Agencies and action may be taken.
 - 27-28 3. Return to Duty Program (A)
The safety committee will report on direction given regarding Return to Duty Programs at Member Agencies and action may be taken.
- c) **Coverage and Claims Committee** (I)
The Coverage and Claims Committee may give a verbal report.
- None
- d) **Ad Hoc Budget Committee Meeting**
The Ad Hoc Budget Committee may give a verbal report.
- 29 1. Proposed Legal Assistance Fund (A)
Members will review a proposed budget with respects to services rendered by Vince Hurley and may take action or give direction.
 - 30-32 2. Draft Liability Budget (A)
Members will review the draft version of the proposed Liability Budget and may take action or give direction.
 - 33-36 3. Draft Workers Compensation Budget (A)
Members will review the draft version of the proposed Workers Compensation Budget and may take action or give direction.
- 3) **NEW BUSINESS**
- a) Recognition Letter for Kent Rice (I)
Members will present a recognition letter to Kent Rice.
 - 37-40 b) Potential Participation in ERMA (A)
Members will discuss and review MBASIA's potential participation in ERMA for EPLI coverage and may take action or give direction.
 - 41-48 c) Workers Compensation Actuarial Report (A)
Members will review the draft version of the proposed Workers Compensation Budget and may take action or give direction.
 - 49-56 d) Liability Actuarial Report (A)
Members will review the draft version of the proposed Workers Compensation Budget and may take action or give direction.
- 4) **LOSS REPORT** (A)
Members will review the following Items:
- a) Workers' Compensation Administrator's Report
Janet Kirkpatrick from JT2, MBASIA's Workers Compensation TPA, will provide a report on current claims status.
- CLOSED SESSION – Pursuant to Gov't Code 54956.95**
Members will review the following Closed Session Items
- b) Liability Third Party Administrator's Report
Ken Maiolini from RMS, MBASIA's Liability TPA, may provide a report on pending claims.
 - i. Potential Claims related to City of Capitola Flash Flood

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

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1) Genex Medicare Reporting of Claims

Ken Maolini will give a verbal report on RMS's agreement to report claims to CMS.

E. PROGRAM ADMINISTRATORS REPORT

- None

F. CORRESPONDENCE / INFORMATION

57-58

1) Board of Directors Meeting Schedule & Liebert Cassidy Training Schedule

(I)

4 G. GENERAL RISK MANAGEMENT ISSUES

Subjects that of interest to members: please bring 15 copies of any materials.

(I)

ADJOURNMENT