

### AGENDA

**JPA:** MBASIA Board of Directors Meetings

**DATES/TIMES:** Monday, February 6, 2017 at 9:30 AM

**LOCATION:** Council Chambers of City Hall  
1 Sylvan Park  
Sand City, CA 93955

**LEGEND:**

A – Action may be taken  
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

**Member Cities**

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**PAGE A. CALL TO ORDER**

**B. CONSENT CALENDAR**

(A)

*Members will receive the following reports:*

**1-7** 1) Approval of Minutes – November 17 & 18, 2016 Long Range Planning & Board of Directors Meeting

*Members will review these minutes and may take action to approve or amend.*

**8-9** 1) 2) Service Calendar & Status of Deliverables

1) 3) Bills and Correspondence

a) Ratification of Disbursements

**10** i. Month Ending November 30, 2016

**11** ii. Month Ending December 31, 2016

4) Current LIBOR Rate – 1 Month: 0.76722% (at 1/11/17)

*The contract adds an additional 2.0% for total rate paid.*

**C. ORAL COMMUNICATIONS & PUBLIC COMMENTS**

(I)

*The public is invited at this point to address the Board on issues of interest to them.*

**D. BOARD OF DIRECTORS**

1) UNFINISHED BUSINESS

**12-13** 1) a) MBASIA Loan Evaluation Review

(A)

*The Board will monitor the impact of the LIBOR rate increasing.*

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- |       |     |                                                                                                                                                                                                                                                                          |     |
|-------|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 14    | 4   | b) MBASIA Budgets<br><i>The Executive and Finance Committee will be starting the budget process for the July 1, 2017 renewal and a draft will be available at the April Board Meeting.</i>                                                                               | (I) |
| 15-20 | 1&3 | c) MBASIA Final Financial Audit<br><i>The Board will be given the report and may take action to approve or give direction.</i>                                                                                                                                           | (A) |
|       |     | <b>2) COMMITTEE REPORT</b>                                                                                                                                                                                                                                               |     |
|       | 1   | a) Executive and Finance Committee<br><i>The Executive and Finance Committee may give a verbal report in addition to discussing the following items:</i>                                                                                                                 |     |
| 21    |     | 1. Board Members Update<br><i>There has been a change on the MBASIA Board. Del Rey Oaks has a vacant City Manager position.</i>                                                                                                                                          | (I) |
| 22    |     | 2. Election of Officers<br><i>Members will elect or appoint new Officers for MBASIA.</i>                                                                                                                                                                                 | (A) |
|       | 1   | b) Safety Committee<br><i>The Safety Committee may give a verbal report in addition to discussing the following items:</i>                                                                                                                                               | (I) |
| 23-24 |     | 1. Grant Funds – Request Status and Budget to Date<br><i>Members will receive an update on requests made to date.</i>                                                                                                                                                    |     |
|       | 4   | c) Coverage and Claims Committee<br><i>The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:</i><br>-None                                                                                                            | (I) |
|       |     | <b>3) NEW BUSINESS</b>                                                                                                                                                                                                                                                   |     |
| 25    | 1   | a) Excess Pool Representative Appointments<br><i>Members will elect or appoint a new Excess Pool Representative for MBASIA.</i>                                                                                                                                          | (A) |
| 26-27 | 1   | b) Excess Workers' Compensation Renewal<br><i>Members of this program will receive information and may have a discussion or give direction.</i>                                                                                                                          | (I) |
| 28    | 1   | c) FPPC Form 700 Electronic Filing Roll Out<br><i>Fair Political Practices Commission (FPPC) has implemented an electronic filing system for the Form 700 beginning January 2017. The Administrators will discuss with the Board the electronic filing with members.</i> | (I) |
| 29-51 | 1   | d) Memorandum of Coverage – Future Change Considerations<br><i>The Board will be discuss the following items and may take action to approve or give direction.</i><br>1. Unmanned Aerial Vehicle (UAV) Coverage<br>2. Other Memorandum of Coverage Issues                | (A) |
|       |     | <b>4) LOSS REPORT</b>                                                                                                                                                                                                                                                    | (A) |
|       |     | <b>CLOSED SESSION – Pursuant to Gov't Code 54956.95</b><br><i>Members will review the following Items:</i>                                                                                                                                                               |     |

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- 3 a) Workers' Compensation Administrator's Report  
*Janine Bowman from AIMS, MBASIA's Workers Compensation TPA, will provide a report on current claims status.*
  - i. *The Workers' Compensation TPA may provide a report on current claims.*
- 3 b) Liability Third Party Administrator's Report  
*Ken Maiolini will provide a verbal report on the status of current claims. Members will review the following Closed Session Items:*
  - i. Garcia et al v. City of King

### **RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS**

#### **E. PROGRAM ADMINISTRATOR'S REPORT**

- 52-87** 1) 2017 State of the Insurance Market Report (I)  
*Alliant will provide a report on the State of the Insurance Market.*
- 88-89** 1) 2) Quick Coverage Review (I)  
*Members will receive a brief summary of coverage provided by MBASIA.*

#### **F. CORRESPONDENCE / INFORMATION**

- 90** 1) Next 2 Board Meetings & ERMA Training Schedule (I)

#### **G. GENERAL RISK MANAGEMENT ISSUES**

- 4 *Subjects that are of interest to members: please bring 15 copies of any materials.* (I)

### **ADJOURNMENT**