

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

AGENDA

JPA: MBASIA Board of Directors Meeting

DATES/TIMES: Friday, November 14, 2025, at 8:30 AM

LOCATION: Monterey Plaza Hotel & Spa
400 Cannery Row
Monterey, CA 93940
Room: Ocean Club

LEGEND:

A – Action may be taken
I – Information

1 – Included
2 – Handout
3 – Separate
4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE

A. CALL TO ORDER

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

The public is invited at this point to address the Board on issues of interest to them.

C. CONSENT CALENDAR (A)

1 The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.

- | | |
|---------|---|
| 5-17 | 1) Approval of Minutes – June 9, 2025, Board of Directors Meeting |
| 18-20 | 2) Service Calendar & Status of Deliverables |
| | 3) Bills and Correspondence |
| | a) Ratification of Disbursements |
| 21-22 | i. Month Ending May 31, 2025 |
| 23-24 | ii. Month Ending June 30, 2025 |
| 25-26 | iii. Month Ending July 31, 2025 |
| 27-28 | iv. Month Ending August 31, 2025 |
| 29-30 | v. Month Ending September 30, 2025 |
| | b) Report of Investments - Pursuant to Gov't Section Code 53607 |
| 31-45 | i. Month Ending May 31, 2025 |
| 46-60 | ii. Month Ending June 30, 2025 |
| 61-75 | iii. Month Ending July 31, 2025 |
| 76-90 | iv. Month Ending August 31, 2025 |
| 91-105 | v. Month Ending September 30, 2025 |
| 106-111 | c) Quarterly Financial Report as of June 30, 2025 |
| | 4) Evidence of Coverage and Disclosure: |
| 112-171 | i. Alliant Property Insurance Program (APIP) |
| 172-173 | ii. Alliant Crime Insurance Program (ACIP) |
| 174-175 | iii. Alliant Public Pool Liability (APPL) |
| 176-185 | iv. Excess Cyber |

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- 186-202** 5) MBASIA 24/25 James Marta and Company Audit Planning Memo
- D. GENERAL RISK MANAGEMENT ISSUES** (I)
- 1 Subjects that are of interest to members; please bring 15 copies of any materials.*
- 203-218** 1) CAJPA “Protecting Public Funds” Report
- 219-221** **E. SERVICE PROVIDERS REVIEW** (I)
- 1 The Board will have a roundtable discussion about their satisfaction with the following Service Providers.*
- F. BOARD OF DIRECTOR’S REPORTS**
- 1) **COMMITTEE REPORTS**
- a) Executive and Finance Committee
The Executive and Finance Committee may give a verbal report in addition to discussing the following items:
1. None
- b) Safety Committee
The Safety Committee may give a verbal report in addition to discussing the following items:
- 222-224** 1 1. Safety Grant Funds (I)
Safety Grant Funds are allocated every year per for various safety-related uses pending Safety Committee Approval. Members will receive a current status of the Safety Grant Funds.
- 225** 1 2. ERMA Training and Risk Management Activity Reimbursement Request (I)
The MBASIA Board will receive a status and information regarding ERMA’s Training and Risk Management Activity Reimbursement Request.
- 226-258** 1 3. Member Cities: Driver and Fleet Safety Program and Vehicle Use Policies (A)
The Board will receive a report of the Member Cities that have implemented Driver and Fleet Safety Program and Vehicle Use Policies. Action may be taken or direction given.
- c) Coverage and Claims Committee
The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:
- 259-279** 1 1. Summary of Coverage (I)
A Summary of Coverage is provided annually as an easy reference guide to see purchased coverage at a glance.
- 2) **UNFINISHED BUSINESS**
- 280-289** 1 a) ERMA Dollar One Initiative (A)
The Board will discuss the ERMA Dollar One Initiative and may take action or provide direction.

3) NEW BUSINESS

TIME CERTAIN, 9:30 AM

- 290-291** *1* a) The Briefing Room Presentation (A)
The Board will receive a presentation from the Briefing Room about the services it provides to Law Enforcement. Action may be taken to engage in these services and further direction may be given.

- 292-293** *1* b) Feedback of 2nd MBASIA Risk Summit (A)
Members will review discuss feedback from the 2nd MBASIA Risk Summit held the prior day.

- 294-312** *1* c) Presentation of MBASIA's Financial Trends (I)
The Program Administrators and MBASIA's Treasurer will provide an update on the financial standing of MBASIA.

TIME CERTAIN, 10:15 AM

- 313-347** *1* d) MBASIA's Financial Audit (A)
James Marta & Company will present the draft FY 24/25 Financial Audit. Members may then take action or give direction.

- 348-349** *1* e) Chandler Investment Update of Transfers (A)
The Board will review the recent transfers and consider additional transfers from short term to long term investments accounts. Action may be taken or direction or given.

- 350-351** *1* f) Excess Workers' Compensation Renewal (I)
Members of this program will receive information and may have a discussion or give direction.

- 352-355** *1* g) DKF: TrainingLink Basic Subscription – Contract Term (A)
The Board will review the current contract with DKF regarding the current TrainingLink Basic that will expire on December 15, 2025. Action may be taken or direction given.

- 356-363** *1* h) MBASIA Travel Expense Form with ERMA Reimbursement (A)
Members will receive an update to the MBASIA Travel Expense Form that includes a new section for the ERMA Training Reimbursement and may take action or give direction.

- 364-376** *1* i) MBASIA Claims Audit (A)
Members will receive MBASIA's Claims Audit Report and may take action or give direction.

- 377** *1* j) Amendment to 2025-26 Program Year Calendar of Meetings (A)
The Board will review the updated Calendar of Meetings and take action to approve or give direction.

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G. AD HOC COMMITTEE'S REPORTS

- 378-387** / 1) MBASIA Financial Plan and Equity Distribution Plan (A)
The Ad Hoc Committee composed of Jamie Goldstein, City of Capitola and Megan Hunter, City of Soledad will provide the Board a recommendation on adopting a Financial Plan and an Equity Distribution Plan. Action may be taken or direction given.
- / 2) Proposed Changes to MBASIA's Governing Documents (A)
The Ad Hoc Committee composed of Jamie Goldstein, City of Capitola, Layne Long, City of Marina, and Vibeke Norgaard, City of Sand City will provide the Board a recommendation on the proposed changes to the following Governing Documents and the Board may take action or provide direction:
- 388-405** a) Bylaws
406-429 b) Liability Memorandum of Coverage

H. LOSS REPORT

3 CLOSED SESSION – Pursuant to Gov't Code 54956.95

Members will review the following Closed Session Items and may take action or give direction:

- a) Workers' Compensation Administrator's Report
AIMS will provide a closed session report.
- i. City of King City – MB170103
- b) Liability Third Party Administrator's Report
George Hills will provide a closed session report.
- i. Lopez-Negrete v. City of Hollister

RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

I. PROGRAM ADMINISTRATOR'S REPORT

- 430-451** / 1) Feedback from Insurance Requirements in Contracts (IRIC) Parks and Recreation Webinar (I)
Alliant is requesting feedback from the Members regarding the IRIC presentation for Parks and Recreation.

J. CORRESPONDENCE / INFORMATION

- 452** / 1) Next Two Board Meetings & ERMA Training Schedule (I)
453-472 / 2) PARMA Conference Information
473-284 / 3) MBASIA Service Team Contact List & Claims Reporting
285 / 4) MBASIA Schedule of Service Agreements

ADJOURNMENT