

### AGENDA

**JPA:** MBASIA Board of Directors Meeting

**DATE/TIME:** Monday, April 9, 2018 at 9:30 AM

**LOCATION:** MERMA Offices  
76 Stephanie Drive  
Salinas, CA 93901

**LEGEND:**

A – Action may be taken  
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of MBASIA's Secretary. For a copy for the agenda, please contact Alliant Insurance Services at (415) 403-1400.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**PAGE A. CALL TO ORDER**

**B. CONSENT CALENDAR**

(A)

*1 The items below may be approved by one motion or direction may be given. Members may request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the Agenda.*

- 1-8** 1) Approval of Minutes – January 29, 2018 Board of Directors Meeting
- 9-10** 2) Approval of Minutes – February 26, 2018 Special Board of Directors Meeting
- 11-12** 3) Service Calendar & Status of Deliverables
- 4) Bills and Correspondence
  - a) Ratification of Disbursements
- 13** i. Month Ending January 31, 2018
- 14** ii. Month Ending February 28, 2018
- 15** iii. Month Ending March 31, 2018
- 16-17** 5) CARMA Dividends Remittance

**C. ORAL COMMUNICATIONS & PUBLIC COMMENTS**

(I)

*The public is invited at this point to address the Board on issues of interest to them.*

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**D. BOARD OF DIRECTORS**

**1) COMMITTEE REPORTS**

*1* a) Executive and Finance Committee

*The Executive and Finance Committee may give a verbal report in addition to discussing the following items:*

**18-25**

1. Draft Liability Budget (A)

*A draft Liability Budget will be presented and Members may take action or give direction.*

**26-30**

2. Draft Workers' Compensation Budget (A)

*A draft Workers' Compensation Budget will be presented and Members may take action or give direction.*

**31-50**

3. Acclimation Insurance Management Services (AIMS) Contract Renewal (A)

*The Board will review MBASIA's Workers Compensation Third Party Administrator's proposed contract effective 7/1/18 and may take action to approve or give direction.*

*1* b) Safety Committee

*The Safety Committee may give a verbal report in addition to discussing the following items:*

**51-54**

1. Grant Funds – Request Status and Budget to Date (I)

*An update will be given on the status of the grant fund program to date.*

*1* c) Coverage and Claims Committee (A)

*The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:*

**55-56**

1. Byrne Conley – Coverage Opinion Engagement Letter

*Members will receive cost information regarding obtaining a coverage opinion and may take action or give direction.*

**2) UNFINISHED BUSINESS**

**57-59**

- 1* a) Workers' Compensation: Settlement Future Medical Claims Project Update (A)

*Lynn Cavalcanti will present an update regarding the Future Medical closeout project. Action may be taken or direction given.*

**TIME CERTAIN, 9:45 AM**

**60-64**

- 1* b) Excel Managed Care – Ergonomics Contract (A)

*Ted Ursino will walk through the services that Excel intends to provide in the contract. The Board may take action to approve the contract or give direction.*

<b>Member Cities</b> Capitola Del Rey Oaks Gonzales Greenfield Hollister King City Marina Sand City Scotts Valley Soledad	<b>65</b>	1	c) Report from Police Risk Management Committee January, 29 2018 Meeting <i>The Program Administrators will provide feedback about the Police Risk Management Committee kick off meeting. Action may be taken or direction given.</i>	(A)
	<b>66-67</b>	1	d) Excess Workers' Compensation Renewal <i>Members of this program will receive information and may have a discussion or give direction.</i>	(I)
	<b>68-77</b>	1	<b>3) NEW BUSINESS</b> a) Liability Actuarial Report <i>Members will review the Liability Actuarial Report and may take action or give direction.</i>	(A)
	<b>78-86</b>	1	b) Workers' Compensation Actuarial Report <i>Members will review the Workers' Compensation Actuarial Report and may take action or give direction.</i>	(A)
	<b>87-88</b> <b>89-91</b>	1	c) Excess Pool Renewal Indications: <i>The following reports will be received and the Board may take action or give direction.</i> 1. California Affiliated Risk Management Authorities (CARMA) 2. Employment Risk Management Authority (ERMA)	(A)
	<b>92</b>	1	d) APIP Property Renewal <i>An update will be given on the current status of MBASIA's Property Coverage renewal.</i>	(I)
	<b>93-96</b>	1	e) Member Crime Insurance <i>An update will be given on the current renewal status of Members who participate in the Alliant Crime Insurance Program (ACIP).</i>	(I)
			<b>4) LOSS REPORT</b> <b>CLOSED SESSION – Pursuant to Gov't Code 54956.95</b> <i>Members will review the following Items:</i>	(A)
		3	a) Workers' Compensation Administrator's Report <i>AIMS, MBASIA's Workers Compensation TPA, will provide a report on current claims status.</i>	
		3	b) Liability Third Party Administrator's Report <i>Ken Maiolini may provide a verbal report on the status of current claims. – None.</i>	
			<b>RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS</b>	

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**97-102**     **E. PROGRAM ADMINISTRATORS' REPORTS** (A)  
1) Conflict of Interest Code – Biennial Review  
*Members will review the conflict of interest code and may make changes.  
Action may be taken or direction given.*

**103**     **F. CORRESPONDENCE / INFORMATION** (I)  
1) Next Board Meeting & ERMA Training Schedule

**G. GENERAL RISK MANAGEMENT ISSUES** (I)  
4 *Subjects that are of interest to members: please bring 15 copies of any materials.*

**ADJOURNMENT**