

### Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

## AGENDA

**JPA:** MBASIA Board of Directors Meeting

**DATE/TIME:** Monday, June 14, 2021 at 9:30 AM

**LOCATION:** Video Teleconference

Link:

<https://alliantinsurance.zoom.us/j/93259994141?pwd=c0VJOTM3WTICK0JmTIB4RkM2d0E4QT09>

Meeting ID: 932 5999 4141

Passcode: 166219

Dial: (669) 900-6833

### LEGEND:

A – Action may be taken  
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

---

*All portions of this meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20. Members of the public may observe and address the meeting telephonically. No physical location will be available from which members of the public may observe the meeting and offer public comments.*

---

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting. See Government Code section 54953.3.*

---

### PAGE A. CALL TO ORDER & ROLL CALL

#### B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

4 The public is invited at this point to address the Board on issues of interest to them.

#### C. CONSENT CALENDAR (A)

1 The items below may be approved by one motion or direction may be given. Members may request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the agenda.

5-13 1) Approval of Minutes – April 5, 2021 Board of Directors Meeting

14-15 2) Service Calendar & Status of Deliverables

16-21 3) Bills and Correspondence

a) Ratification of Disbursements

i. Month Ending February 28, 2021

ii. Month Ending March 31, 2021

iii. Month Ending April 30, 2021

**Member Cities**

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

**D. BOARD OF DIRECTORS**

**1) COMMITTEE REPORTS**

a) Executive and Finance Committee

*The Executive and Finance Committee may give a verbal report in addition to discussing the following items:*

22-23    1                    1. Updated Committee Assignments (A)

*The Executive Committee will present the current committee assignments and request updated participation from Member Agencies. Action may be taken to approve committee assignments.*

b) Safety Committee (I)

*The Safety Committee may give a verbal report in addition to discussing the following items:*

1. None

c) Coverage and Claims Committee (I)

*The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:*

1. None

d) Police Risk Management Committee

24-30    1                    1. Report from Committee Meeting on April 29, 2021 (A)

*The Board will hear a report from the Program Administrators on behalf of the Committee and may take action or give direction.*

**2) UNFINISHED BUSINESS**

31-34    1                    a) CARMA Insurance Renewal and Update on Excess Liability Coverage (A)

*Members will receive a status regarding the insurance renewal; action may be taken for the July 1, 2021 renewal or direction given.*

1 & 2                    b) Property Program Renewal and Related Coverages Renewal (A)

*The Board will receive the following reports on the status of the renewal and may take action or give direction.*

- 35-107                    1. Property Proposal
- 108-115                    2. Pollution Proposal
- 116-117                    3. Cyber and Excess Cyber Proposals
- 118-127                    4. APIP Claims Reporting Acknowledgements

128-131    1                    c) ERMA Insurance Renewal (A)

*Members will receive a status regarding the insurance renewal; action may be taken for the July 1, 2021 renewal or direction given.*

132    1 & 2                    d) Excess Workers' Compensation Renewal (A)

*The Board will receive a status regarding the insurance renewal; action may be taken for the July 1, 2021 renewal or direction given.*

### Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

- 133-134 1 e) MBASIA Board E&O (APPL) Proposal (A)  
& Members will review the APPL proposal and may take action or give  
2 direction.
- 135-145 1 f) MBASIA Crime (ACIP) Proposal (A)  
The Board will review the ACIP proposal and may take action or give  
direction.
- 146-152 1 g) MBASIA AD&D Proposal (A)  
Members will review the AD&D proposal and may take action or give  
direction.
- 153-166 1 h) Proposed 2021-22 Liability Budget (A)  
The Executive Committee recommends the Board to approve the budget as  
proposed.
- 167-171 1 i) Proposed 2021-22 Workers' Compensation Budget (A)  
The Executive Committee recommends the Board to approve the budget as  
proposed.
- 3) NEW BUSINESS**
- 172-173 1 a) Underwriting New Exposures – City of Soledad Recreation Services (I)  
The Board will discuss the new exposure at the City of Soledad and may  
discuss and provide direction.
- 174 1 b) 2021-22 Program Year Calendar of Meetings (A)  
Members will review the draft calendar of meetings and may amend.
- E. PROGRAM ADMINISTRATOR'S REPORT**
- 175 1 1) Long Range Planning Location and Agenda Discussion (A)  
Staff will present a draft agenda of topics to be discussed at the Long Range  
Planning (LRP) the Board may take action or give direction.
- 176-188 1 2) MBASIA Exposures and Coverages Review: Cyber Beazley Claims (I)  
Process  
The Program Administrators will provide a coverage review on the various  
coverages that MBASIA has to ensure that all exposures are accounted for.
- 189-197 1 3) AB 1825/SB 1343 Sexual Harassment Training Tracking (I)  
ERMA requires that its Members comply with the AB 1825 (supervisors) /  
SB 1343 (all employees) sexual harassment training and complete ERMA's  
training compliance survey. The Board will receive a status update from its  
Members.

### Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

- 198-199 / 4) Engagement of Ergonomic Services with Worksite International (I)  
*The Board will receive information on how to order an ergonomic evaluation with Worksite International.*

### **F. LOSS REPORT (A)**

#### **3 CLOSED SESSION – Pursuant to Gov’t Code 54956.95**

*Members will review the following Items:*

- a) Workers’ Compensation Administrator’s Report  
*Lynn Cavalcanti will provide a report on the status of current claims.*
  - i. MB190057 – Hollister
  - ii. MB170021 – Marina
  - iii. 140500123 – Soledad
- b) Liability Third Party Administrator’s Report  
*Ken Maiolini will provide a report on the status of current claims.*
  - i. Shirley v. Capitola
  - ii. Beam v. Scotts Valley
  - iii. Shuts v. Scotts Valley

#### **RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS**

### **G. CORRESPONDENCE / INFORMATION (I)**

- 200 / 1) Next Board Meeting & ERMA Training Schedule  
201-208 / 2) MBASIA Service Team Contact List & Claims Reporting  
209-211 / 3) 2021 CAJPA Conference Preliminary Agenda

### **H. GENERAL RISK MANAGEMENT ISSUES (I)**

- 4 *Subjects that are of interest to members; please provide a copy of any materials for the Program Administrators to distribute.*

#### **ADJOURNMENT**