

Member Cities

- Capitola
- Del Rey Oaks
- Gonzales
- Greenfield
- Hollister
- King City
- Marina
- Sand City
- Scotts Valley
- Soledad

AGENDA

JPA: MBASIA
Long Range Planning;
Board of Directors Meeting

DATES/TIMES: Thursday, November 14, 2019 at 9:30 AM
 Friday, November 15, 2019 at 8:30 AM

LOCATION: Monterey Plaza Hotel & Spa
 400 Cannery Row
 Monterey, CA 93940
 Meeting Room: Ocean Club

LEGEND:

- A – Action may be taken
- I – Information

- 1 – Included
- 2 – Handout
- 3 – Separate
- 4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

TAB A. CALL TO ORDER

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)
 4 The public is invited at this point to address the Board on issues of interest to them.

1 C. LONG RANGE PLANNING
 2 The Board will enter into the Long Range Planning portion of the agenda.

1. INTRODUCTIONS AND EXPECTATIONS
 The Members of MBASIA will take a few minutes to introduce themselves to each other and take this opportunity to ask questions about MBASIA and share any expectations of today’s meeting.

2 Estimated Start Time: 2. PRESENTATIONS (I)

9:45 AM	A. MBASIA’s Financials Conor Boughey and Brett Miller will provide a quick update on the financial standing of MBASIA.
10:00 AM	B. Cordico Wellness App David Black will give a presentation of the Cordico Wellness App for Safety Officers.
10:45 AM	Break
11:00 AM	C. Regional Litigation Update Arthur Casey will provide an update on regional litigation affecting municipalities.

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	11:30 AM	D. Workers Compensation Regional Trends and Issues <i>Mark Hannah and Mark Witzig, from Witzig, Hannah, Sanders & Reagan, LLP will provide the Board information about Workers Compensation regional trends and issues.</i>
	12:00 PM	Lunch
	12:30 PM	E. MBASIA's Excess Pools: ERMA and CARMA <i>Jennifer Jobe from Sedgwick, the Pool Administrator of Employment Risk Management Authority (ERMA) and California Affiliated Risk Management Authorities (CARMA) will provide the Board an overview of the services that these pools provide.</i>
	1:15 PM	F. Workers' Compensation Program Trends and Revenue Presentation <i>Lynn Cavalcanti, Mark Denison, Lea Morales-Mendez will provide a revenue presentation on MBASIA's Workers' Compensation program.</i>
	2:00 PM	G. Disclosure Presentation <i>Alliant will provide a disclosure presentation.</i>
	2:30 PM	Break
	2:45 PM	H. 2020 State of the Insurance Market Report <i>Alliant will provide a report on the State of the Insurance Market.</i>

- 3** 3:15 PM **3. FINANCIAL PLANNING** (A)
The Board will discuss and review the following agenda items and may develop a recommendation or take action under agenda item D.3.a. of the Board of Director's Agenda.
- 2 A. Workers' Compensation Indemnity Claims Payments and Vouchers
 - 2 B. Workers' Compensation Allocation
 - 2 C. Liability Allocation
 - 2 D. MBASIA's Present and Future Structure, Partnership, and Services
- 4** 4:30 PM **4. SERVICE PROVIDER REVIEW** (A)
Members were asked to complete an online survey on their satisfaction with the below contractors. The results of the survey will be discussed by the Board.
- 4 A. Review of Contractors
 - 1. Workers' Compensation Legal Services (Witzig, Hannah)
 - 2. Liability Legal Services (ERMA, Liebert Cassidy Whitmore, Jackson Lewis)
 - 3. Actuary (Bay Actuarial)
 - 4. Ergonomic Services (Excel Managed Care)
 - 5. Workers' Compensation Administrator (AIMS)
 - 6. Liability Third Party Administrator (RMS)
 - 7. Program Administrators and Broker (Alliant)

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**5. BOARD OF DIRECTORS MEETING AGENDA
FRIDAY, NOVEMBER 15, 2019 AT 8:30 AM**

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A. CALL TO ORDER

B. CONSENT CALENDAR (A)

1 The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.

- 1-12 1) Approval of Minutes – June 17, 2019 Board of Directors Meeting
- 13-14 2) Approval of Minutes – July 30, 2019 Special Board of Directors Meeting
- 15-16 3) Service Calendar & Status of Deliverables
The Program Administrators will provide an informational report on the status of ongoing action items.
- 17 4) Bills and Correspondence
 - a) Ratification of Disbursements
 - i. Month Ending June 30, 2019
 - ii. Month Ending July 31, 2019
 - iii. Month Ending August 31, 2019
 - iv. Month Ending September 30, 2019
- 18 5) Evidence of Coverage and Disclosure:
 - i. Alliant Property Insurance Program (APIP)
 - ii. Alliant Crime Insurance Program (ACIP)
 - iii. Alliant Public Pool Liability (APPL)
- 19-21
- 22-23
- 24-25
- 26-27
- 28-30
- 31-33

C. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

The public is invited at this point to address the Board on issues of interest to them.

D. BOARD OF DIRECTOR'S REPORTS

1) COMMITTEE REPORTS

a) Executive and Finance Committee

The Executive and Finance Committee may give a verbal report in addition to discussing the following items: None

34-37

1 b) Safety Committee

The Safety Committee may give a verbal report in addition to discussing the following items:

1. Safety Grant Funds (A)

Safety Grant Funds are allocated every year per for various safety-related uses pending Safety Committee Approval. Members will discuss the current status of the Safety Grant Funds, and may take action or give direction.

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- 1 c) Coverage and Claims Committee
The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:

 - 38-48** 1. Summary of Coverage (I)
A Summary of Coverage is provided annually as an easy reference guide to see purchased coverage at a glance.
 - 2) UNFINISHED BUSINESS - NONE
 - 3) NEW BUSINESS
 - 49** 1 a) Review of Items Discussed at Long Range Planning (A)
Members will review the following discussion points of the Long Range Planning session and may take action to assign tasks to Committees or give direction.

 - 1. Workers' Compensation Indemnity Claims Payments and Vouchers
 - 2. Workers' Compensation Allocation
 - 3. Liability Allocation
 - 4. MBASIA's Present and Future Structure, Partnership, and Services
- TIME CERTAIN FRIDAY, NOVEMBER 15, 2019 AT 9:00 AM**
- 50-81** 1 b) MBASIA's Financial Audit (A)
Charles Raibley of Crowe LLP will present the draft FY 18-19 Financial Audit. Members may then take action or give direction.
 - 82-94** 1 c) MBASIA Financial Audit Contract Renewal – Crowe LLP (A)
Members will discuss renewing the Financial Audit Contract with Crowe LLP. Action may be taken or direction given.
 - 95-96** 1 d) Local Agency Insurance Fund (LAIF) Performance Update (I)
The Board will be given an update regarding LAIF's Performance.
 - 97-101** 1 e) Members' Mutual Aid Agreements (I)
Members will discuss the mutual aid agreements that each City has.
 - 102-103** 1 f) Excess Workers' Compensation Renewal (I)
Members of this program will receive information and may have a discussion or give direction.
- 4) LOSS REPORT (A)
CLOSED SESSION – Pursuant to Gov't Code 54956.95
Members will review the following Items:

 - 3 a) Workers' Compensation Administrator's Report
The Workers' Compensation TPA will provide a report on current claims.

 - i. Workers' Compensation Future Medical Settlement Project
 - ii. 140600008 – City of Capitola
 - iii. 120800122 – City of Gonzales

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iv. 080100002 – City of Greenfield

v. 141200148 – City of Hollister

vi. 130500221 – City of King City

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3 b) Liability Third Party Administrator's Report
Ken Maiolini from Risk Management Services will provide a closed session report.

i. Ingersoll v. Del Rey Oaks

ii. Fontes v. Greenfield

iii. Brown v. Greenfield

iv. Steinman v. Greenfield

v. Camacho v. Greenfield

vi. Hernandez v. Hollister

vii. Lua v. Hollister

viii. Shuts v. Scotts Valley

ix. Kenyon v. Scotts Valley

x. Beam/Glutch v. Scotts Valley

RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

E. PROGRAM ADMINISTRATOR'S REPORT

104-117 1) MBASIA Exposures and Coverages Review: (I)
Named Insureds/Covered Parties
The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for.

F. CORRESPONDENCE / INFORMATION

118-120 1) Next Two Board Meetings & ERMA Training Schedule (I)
121-140 1) 2) PARMA Conference Information
141 1) 3) Inverse Condemnation Article
142 1) 4) "De-Escalation & Interpersonal Communication" POST Approved Training

G. GENERAL RISK MANAGEMENT ISSUES

4 *Subjects that are of interest to members: please bring 15 copies of any materials.* (I)

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1 6. RESOURCES

- A. JPA Agreement and Bylaws
- B. 2019 Liability Memorandum of Coverage
- C. 2019 Workers' Compensation Memorandum of Coverage
- D. 2019 Liability Actuarial Study
- E. 2019 Workers' Compensation Actuarial Study
- F. IRIC Manual

ADJOURNMENT