

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

AGENDA

JPA: MBASIA Board of Directors Meetings

DATES/TIMES: Monday, February 13, 2012 at 9:30 AM

LOCATION: City of Sand City
1 Sylvan Way
San City, CA 93955
Room: Council Chambers

LEGEND:

A – Action may be taken
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE A. CALL TO ORDER

B. CONSENT CALENDAR (A)

1-14 1) Approval of Minutes – October 20th & 21st, 2011 Long Range Planning and Board Meeting

Members will review these minutes and may take action to approve or amend.

15-16 2) Service Calendar & Status of Deliverables

C. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

The public is invited at this point to address the Board on issues of interest to them.

D. BOARD OF DIRECTORS

1) BILLS AND CORRESPONDENCE (A)

17-20

a) Ratification of Disbursements

i. Month Ending October 31, 2011

ii. Month Ending November 30, 2011

iii. Month Ending December 31, 2011

2) UNFINISHED BUSINESS - NONE

3) COMMITTEE REPORT

4 a) Executive and Finance Committee

The Executive and Finance Committee may give a verbal report in addition to discussing the following items:

21-24

1. CARMA Update (I)

Robert Galvan, CARMA's Representative, will give a verbal report on the Strategic Planning Meeting.

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- | | | | |
|-------|----|---|-----|
| 25-28 | 2. | ERMA Update
<i>Rene Mendez, ERMA's Representative, will give a verbal report on the Strategic Planning Meeting.</i> | (I) |
| 29-33 | 3. | ERMA Membership
<i>Members will review a report given by Rene Mendez and the Program Administrators and may take action or give direction regarding their membership to ERMA.</i> | (A) |
| 1 | b) | Safety Committee
<i>The Safety Committee may give a verbal report in addition to discussing the following items:</i> | (A) |
| 34-36 | 1. | Reports from December 12, 2011 and January 9, 2012 Safety Committee Meetings | |
| 37 | 2. | Safety Inspections - Policy & Procedures | |
| 38 | 3. | Safety Inspection Deficiency Checklist Handout | |
| 4 | c) | Coverage and Claims Committee
<i>The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:</i> | (I) |
| | 1. | Redevelopment Agencies | |
| | 4) | NEW BUSINESS | |
| 39 | 1 | a) JT2 Integrated Resources – Loss Run Analysis
<i>Tabatha Bettencourt from JT2 will present the analysis of MBASIA's loss runs to the members.</i> | (A) |
| 40-43 | 1 | b) JT2 Integrated Resources – Utilization Review
<i>Tabatha Bettencourt from JT2 will give a verbal report on this item.</i> | (A) |
| 44 | 1 | c) Demonstration of MBASIA's Updated Website
<i>Members will hear a presentation from the Program Administrators on the updated MBASIA website and its new features</i> | (I) |
| 45-52 | 1 | d) Status Report on 2012 PEPiP Renewal
<i>Members will receive an update on this item and may give direction or take action.</i> | (A) |
| 53-56 | 1 | e) Cyber Liability Exposure Discussion
<i>Members will hear a report from the Program Administrators on the possible Cyber Liability exposures at their respective agencies and may take action or give direction.</i> | (A) |
| | 5) | LOSS REPORT | (A) |
| | | CLOSED SESSION – Pursuant to Gov't Code 54956.95
<i>Members will review the following Items:</i> | |
| 1 | a) | Liability Third Party Administrator's Report
<i>Ken Maiolini from RMS, MBASIA's Liability TPA, will provide a report on pending claims.</i> | |
| 1 | b) | Workers' Compensation Administrator's Report
<i>Tabatha Bettencourt from JT2, MBASIA's Workers Compensation TPA, will provide a report on current claims status.</i> | |
| | | RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS | |
| | | E. PROGRAM ADMINISTRATORS REPORT | |
| 57 | 1) | Stewardship Report | (I) |

F. CORRESPONDENCE / INFORMATION

(I)

1) None – Informational items may be distributed at the meeting.

4 G. GENERAL RISK MANAGEMENT ISSUES

(I)

Subjects that are of interest to members: please bring 15 copies of any materials.

ADJOURNMENT

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