

AGENDA

Member Cities

- Capitola
- Del Rey Oaks
- Gonzales
- Greenfield
- Hollister
- King City
- Marina
- Sand City
- Scotts Valley
- Soledad

JPA: MBASIA Board of Directors Meeting

DATE/TIME: Monday, January 29, 2024 at 9:00 AM

LOCATION: Video Teleconference

Link:
<https://alliantinsurance.zoom.us/j/94078074770?pwd=N2ZnUUUp1VUdubmdrd3FOa3NBd1kxdz09>
Meeting ID: 940 7807 4770
Passcode: 773117
Dial: (669) 900-6833

LEGEND:

A – Action may be taken
I – Information

1 – Included
2 – Handout
3 – Separate
4 – Verbal

MEMBER LOCATIONS VIA TELE-CONFERENCE:

- City of Capitola, 420 Capitola Ave., Capitola, CA 95010
- City of Del Rey Oaks, 650 Canyon Del Rey Rd., Del Rey Oaks, CA 93940
- City of Gonzales, 147 Fourth Street, Gonzales, CA 93926
- City of Greenfield, 599 El Camino Real, Greenfield, CA 93927
- City of Hollister, 375 Fifth St., Hollister, CA 95023
- City of King City, 212 So. Vanderhurst Ave., King City, CA 93930
- City of Marina, 211 Hillcrest Ave., Marina, CA 93933
- City of Sand City, 1 Pendergrass Way, Sand City, CA 93955
- City of Scotts Valley, One Civic Center Dr., Scotts Valley, CA 95066
- City of Soledad, 248 Main Street, Soledad, CA 93960

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE

A. CALL TO ORDER & ROLL CALL

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS

(I)

4 The public is invited at this point to address the Board on issues of interest to them.

C. CONSENT CALENDAR

(A)

1 The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.

5-14

1) Approval of Minutes – November 3, 2023 Board of Directors Meeting

15-16

2) Service Calendar & Status of Deliverables

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- 17 3) Bills and Correspondence
 - a) Ratification of Disbursements
 - 18-19 i. Month Ending October 31, 2023
 - 20-21 ii. Month Ending November 30, 2023
 - 22-23 iii. Month Ending December 31, 2023
 - b) Report of Investments - Pursuant to Gov't Section Code 53607
 - 24-36 i. Month Ending October 31, 2023
 - 37-50 ii. Month Ending November 30, 2023
 - 51-64 iii. Month Ending December 31, 2023
 - c) Quarterly Financial Report as of December 31, 2023
 - 72 4) CARMA – Notice of Intent to Withdraw
- D. GENERAL RISK MANAGEMENT ISSUES (I)**
- 4 *Subjects that are of interest to members; please provide a copy of any materials for the Program Administrators to distribute.*
- E. BOARD OF DIRECTORS**
- 1) COMMITTEE REPORTS**
- a) Executive and Finance Committee
The Executive and Finance Committee may give a verbal report in addition to discussing the following items:
 - 73-75 1. Budget Planning Process (I)
Members will receive an update regarding the upcoming scheduled Executive Committee Budget Planning Meeting.
 - b) Safety Committee
The Safety Committee may give a verbal report in addition to discussing the following items:
 - 76-78 1. Safety Grant Funds – Request Status and Budget to Date (I)
Members will receive an update on requests made to date.
 - c) Coverage and Claims Committee
The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:
 - 79-85 1. Liability Claims Administrators – Proposed Renewal Contract (A)
Members will review the proposed renewal contract with George Hills, the Liability Claims Administrator. Action may be taken or direction given.
- 2) EXCESS RISK POOL REPRESENTATIVE REPORTS**
- 86 1 a) Report from CARMA Annual Workshop & Board of Directors Meeting (I)
Conor Boughey and Layne Long will provide a verbal update regarding the CARMA meeting.

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- 87 I b) Report from ERMA Annual Workshop & Board of Directors Meeting (I)
Conor Boughey and Paul Wood will provide a verbal update regarding the ERMA meeting.
- 3) UNFINISHED BUSINESS**
- 88-110 I a) Excess Liability Coverage Options (A)
The Board will receive information about excess liability coverage options. Action may be taken or direction given.
- 111-126 I b) Financial Auditor Request for Proposal (RFP) (A)
The Treasurer will update the Board on the status of issuing the RFP for Financial Audit Services. Action may be taken or direction given.
- TIME CERTAIN, 10:00 AM**
- 127-201 I c) Santa Cruz County Bank Presentation (A)
The Bank will provide the Board a presentation to the Board. Action may be taken or direction given.
- 4) NEW BUSINESS**
- 202-214 I a) Liebert Cassidy Whitmore Employment Relations Consortium 2024 Agreement (A)
The Board will review the Employment Relations Consortium renewal agreement and may take action to approve or provide direction.
- 215-217 I b) Bay Actuarial Consultants Engagement Letter (A)
The Board will review the engagement letter from Jack Joyce at Bay Actuarial Consultants and may take action to execute or provide direction.
- 218-231 I c) Worksite International Ergonomics Contract Renewal (A)
Members will review the ergonomics contract renewal with Worksite International and may take action to approve or provide direction.
- 232 I d) July 1, 2024 Property Insurance Renewals (I)
Members will receive information about the upcoming property renewal.
- 5) LOSS REPORT** (A)
- CLOSED SESSION – Pursuant to Gov’t Code 54956.95**
- 3 *Members will review the following Closed Session Items and may take action or give direction:*
- a) Workers’ Compensation Administrator’s Report
AIMS will provide a closed session report.
- i. MB180025 & MB200040 –Capitola
ii. 141100121 – Del Rey Oaks
iii. MB200418 – Sand City
iv. MB210107 & MB220106 – Soledad

RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

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F. PROGRAM ADMINISTRATORS' REPORT

233-259 / 1) MBASIA Exposures and Coverages Review: Ransomware (I)
The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for.

260-261 / 2) High Level Coverage Summary (I)
The Board will receive a coverage summary provided by MBASIA.

262-273 / 3) MBASIA Resource Guide (I)
Members will receive a resource guide of services provided.

274-278 / 4) Announcement of Quarterly Training Opportunities (I)
The Board will receive information about training opportunities.

G. CORRESPONDENCE / INFORMATION (I)

279 / 1) Next Two Board Meetings & ERMA Training Schedule

280-297 / 2) PARMA Conference Information

298-310 / 3) MBASIA Service Team Contact List & Claims Reporting

311 / 4) MBASIA Schedule of Service Agreements

ADJOURNMENT