

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

Ad Hoc Committee Meeting

DATE/TIME: Tuesday, February 4, 2025 at 2 PM

LOCATION: Teleconference

Link: <https://alliantinsurance.zoom.us/j/91519018037?pwd=PSMtnn7agnPu01j9jnh56JdX7eDRXV.1>

Meeting ID: 915 1901 8037

Passcode: 803256

Dial: (669) 900-6833

Ad Hoc Committee Members:

Nina Aguayo, City of Greenfield

Vibeke Norgaard, City of Sand City

Mali LaGoe, City of Scotts Valley

Guests & Consultants:

Conor Boughey, Alliant

Lorissa Huey, Alliant

AD HOC COMMITTEE AGENDA:

ISSUE: At the January 2025 Board Meeting, the Program Administrators presented a draft Risk Summit agenda for 2025. The Board formed an Ad Hoc Committee to rework the agenda.

ERMA will allow MBASIA Members to use their share of the “Live Training” and the “Grant Funds” to pay for the event training. Each Member of MBASIA can use 1 “Live Training” per Program Year. In the “Grant Funds” Program there is \$2,500 per Member of MBASIA. ERMA reported that none of the Members have used grant funds for the current program year (July 1, 2024 – present). Also, MBASIA has not used the live training service for years 22/23 or 24/25. These funds can help cover some of the MBASIA Risk Summit presenter costs.

We would like to confirm:

1. Is the agenda acceptable?
2. Confirm budget for risk summit. Budget will be included in FY25/26.
3. Are MBASIA Members willing to donate their ERMA benefits for the 25/26 Program Year, of their share of the “Grant Funds” of \$2,500 and “Live Training” of 1 per Program Year?
4. Agenda materials will be sent electronically, with limited paper brought to the meeting.
5. Board Members are encouraged to notify their City Staff to attend. For RSVPs, please email, Arjay Jimenez at arjay.jimenez@alliant.com

RECOMMENDATION: To provide a recommendation to the Board to accept the draft Risk Summit Agenda as final that includes the proposed presenters along with their fees as presented. Also, the Program Administrators are also seeking confirmation of which Members are willing to donate their ERMA 25/26 benefits for the greater good of MBASIA.

FINANCIAL IMPACT: The 2023 Risk Summit cost \$23,000 for the Monterey Plaza Hotel Meeting Space, Audio Visual, and Food & Beverage.

We anticipate the hotel meeting space, audio visual, and food & beverage will be similar this year. In addition, there will be additional costs as the presenters from 2023 did not charge a fee.

The LCW presenter will cost for a three-hour workshop from \$2,150 to \$2,700 depending on presenter. There may be a \$750 travel fee. Gerry Preciado has a standard charge of \$3,000 per single engagement. All other presenters have volunteered to present.

BACKGROUND: The MBASIA Strategic Planning Meeting is held in October/November of every year. The first day is the Strategic Planning and the second day is the Board Meeting.

At the November 2022 Strategic Planning Meeting, the Board discussed that starting in 2023, every other year a Risk Summit will be held in lieu of the Thursday Strategic Planning Meeting, where Members can invite their City Staff, and the Board Meeting will be held on Friday. If City Staff need to stay the night, the Board agreed that the Member City should pay.

The Executive Committee met on 3/22/2023 to discuss and agreed on the following:

- On Thursday, the Risk Summit will start at 9:00 AM and end around 4 PM. Coffee/cookies will be provided throughout the day and lunch will be provided.
- It is encouraged for Board Members to attend the Risk Summit with their staff.
- The Program Administrators will survey the Cities on the number of staff planning to attend.
- There will be a flyer available for distribution by the Board Members to City Staff.
- There will be a dinner for only the MBASIA Board Members that Thursday night, and we will set a hotel room block for Board Members only.
- On Friday, the Board Meeting will begin at 8:30 AM and end before Noon.

ATTACHMENT:

1. MBASIA 2025 Risk Summit Draft Agenda – Lightly Modified
2. MBASIA 2025 Risk Summit Draft Agenda – Changes based on Jan 2025 Board Meeting
3. 2023 Risk Summit Attendance by Member and by Department