

### Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

## AGENDA

**JPA:** MBASIA Board of Directors Meeting

**DATE/TIME:** Monday, June 10, 2024 at 9:30 AM

**LOCATION:** City Hall Council Chambers  
1 Pendergrass Way  
Sand City, CA 93955

### LEGEND:

A – Action may be taken  
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

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*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of MBASIA's Secretary. For a copy for the agenda, please contact Alliant Insurance Services at (415) 403-1400.*

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*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

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### PAGE A. CALL TO ORDER

### B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

4 *The public is invited at this point to address the Board on issues of interest to them.*

### 5-6 C. CONSENT CALENDAR (A)

1 *The items below may be approved by one motion or direction may be given. Members may request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the agenda.*

7-15 1) Approval of Minutes – April 8, 2024 Board of Directors Meeting

16 2) Service Calendar & Status of Deliverables

17 3) Bills and Correspondence

a) Ratification of Disbursements

18-19 i. Month Ending January 31, 2024

20-21 ii. Month Ending February 29, 2024

22-23 iii. Month Ending March 31, 2024

24-25 iv. Month Ending April 30, 2024

b) Report of Investments - Pursuant to Gov't Section Code 53607

26-39 i. Month Ending January 31, 2024

40-53 ii. Month Ending February 29, 2024

54-67 iii. Month Ending March 31, 2024

68-81 iv. Month Ending April 30, 2024

82-86 c) Quarterly Financial Report as of March 31, 2024

87-99 4) James Marta & Company CPAs Engagement Letter 2024

100-111 5) LAWCX MBASIA Workers' Compensation Claims Audit

112-116 6) Precision Concrete Cutting 2024 Contract Renewal

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- 117 7) Contract Annual Fee Escalator  
i. George Hills Liability Claims Administrators Contract  
118 ii. Alliant Program Administrators and Broker's Contract

### **D. GENERAL RISK MANAGEMENT ISSUES**

(I)

4 *Subjects that are of interest to members; please bring 15 copies of any materials.*

### **E. BOARD OF DIRECTORS**

#### 1) COMMITTEE REPORTS

##### a) Executive and Finance Committee

*The Executive and Finance Committee may give a verbal report in addition to discussing the following items:*

- 119-121 i. Excess Liability Coverage Options (A)

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*The Committee has made a recommendation to the Board regarding the Excess Liability Coverage Options. Action may be taken or direction given.*

##### b) Safety Committee

*The Safety Committee may give a verbal report in addition to discussing the following items:*

- 122-134 i. Sedgwick Loss Control Contract for Driver and Fleet Safety (A)  
Program and Vehicle Use Policy

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*The Board will receive a contract from Sedgwick and may take action to execute it or provide further direction.*

##### c) Coverage and Claims Committee

*The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:*

- i. None

#### 2) UNFINISHED BUSINESS

- 1 & 2 a) Property Program Renewal and Related Coverages Renewal (A)

*The Board will receive the following reports on the status of the renewal and may take action or give direction.*

- 135-205 1. Property Proposal  
206-207 2. Pollution Proposal  
208-227 3. APIP Cyber and Excess Cyber Proposals  
228-238 4. APIP Claims Reporting Acknowledgements

- 239-244 b) CARMA Program Renewal (A)

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*Members will receive a status regarding the renewal; action may be taken for the July 1, 2024 renewal or direction given.*

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- 245-255 / c) ERMA Program Renewal & Training Compliance Survey (A)  
*Members will receive a status regarding the renewal; action may be taken for the July 1, 2024 renewal or direction given. Also, Members will receive a list of who completed the Training Compliance Survey, which is due annually on June 30.*
- 256-257 / d) Excess Workers' Compensation Renewal (A)  
*The Board will receive a status regarding the insurance renewal; action may be taken for the July 1, 2024 renewal or direction given.*
- 258-282 / e) PRISM Excess Workers' Compensation - Memorandum of Coverage (I)  
 (MOC) Proposed Amendments  
*Participating Members of the PRISM Excess Workers' Compensation Program will receive a copy of the proposed amendments to the MOC.*
- f) MBASIA Board's Miscellaneous Insurance Renewals: (A)  
*The Board will review the following proposals and may take action to renew or provide direction.*
  - i. E&O (APPL) Proposal
  - ii. Crime (ACIP) Proposal
  - iii. AD&D (VIP) Proposal
- 283-297 /
- 298-317 /
- 318-326 /
- 327-335 / g) Final 24-25 Liability Budget (A)  
*The Executive Committee recommends the Board to approve the budget as presented.*
- 336-340 / h) Final 24-25 Workers' Compensation Budget (A)  
*The Executive Committee recommends the Board to approve the budget as presented.*
- 3) **NEW BUSINESS**
- 341 / a) 2024-25 Program Year Calendar of Meetings (A)  
*Members will review the draft calendar of meetings and may amend.*
- 342-347 / b) Conflict of Interest – Biennial Review (A)  
*The Fair Political Practices Commission (FPPC) requires the agency to review its Conflict of Interest Code every two years. Members will review the Conflict of Interest Code and may take action or provide direction.*
- 348-349 / c) 2024-25 Excess Pool Representatives and Committee Assignments (A)  
*The Board will conduct annual elections for the excess pool representatives and Committee Assignments and may take action to approve or provide direction.*

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### F. PROGRAM ADMINISTRATOR'S REPORT

- 350-357 / 1) MBASIA Strategic Planning and Agenda Discussion (A)  
*Staff will present a draft agenda of topics to be discussed at the Strategic Planning and the Board may take action or give direction.*
- 358-386 / 2) MBASIA Exposures and Coverages Review: Ransomware (I)  
*The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for.*

### G. LOSS REPORT

#### 3 CLOSED SESSION – Pursuant to Gov't Code 54956.95

*Members will review the following Items:*

- a) Workers' Compensation Administrator's Report  
*AIMS will provide a report on the status of current claims.*
- i. City of Gonzales MB180062
  - ii. City of Greenfield MB220052
  - iii. City of Sand City MB200128
- b) Liability Third Party Administrator's Report  
*George Hills will provide a report on the status of current claims.*
- i. Baza v. City of Del Rey Oaks
  - ii. Lopez-Negrete v. City of Hollister
  - iii. Lua v. City of Hollister

#### RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

### H. CORRESPONDENCE / INFORMATION

- 387 / 1) Next Board Meeting & ERMA Training Schedule (I)
- 388 / 2) IRIC Training: Parks & Recreations [Date] Flyer
- 389 / 3) 2024 CAJPA Conference Preliminary Agenda
- 390 / 4) 2025 PARMA Conference
- 391-403 / 5) MBASIA Service Team Contact List & Claims Reporting
- 404 / 6) MBASIA Schedule of Service Agreements

### ADJOURNMENT