

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

AGENDA

JPA: MBASIA Board of Directors Meeting

DATE/TIME: Monday, June 9, 2025 at 9:30 AM

LOCATION: City Hall Council Chambers
1 Pendergrass Way
Sand City, CA 93955

LEGEND:

A – Action may be taken
I – Information

1 – Included
2 – Handout
3 – Separate
4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of MBASIA's Secretary. For a copy for the agenda, please contact Alliant Insurance Services at (415) 403-1400.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE A. CALL TO ORDER

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

4 The public is invited at this point to address the Board on issues of interest to them.

5 C. CONSENT CALENDAR (A)

1 The items below may be approved by one motion or direction may be given. Members may request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the agenda.

6-18 1) Approval of Minutes – April 14, 2025 Board of Directors Meeting

19 2) Service Calendar & Status of Deliverables

20 3) Bills and Correspondence

a) Ratification of Disbursements

21-22 i. Month Ending March 31, 2025

23-24 ii. Month Ending April 30, 2025

b) Report of Investments - Pursuant to Gov't Section Code 53607

25-39 i. Month Ending March 31, 2025

40-54 ii. Month Ending April 30, 2025

55-59 c) Quarterly Financial Report as of March 31, 2025

60-64 4) Precision Concrete Cutting 2025 Contract Renewal

65-77 5) MBASIA Financial Auditor Engagement Letter - James Marta & Company
LLP for June 30, 2025 and June 30, 2026

6) Contract Annual Fee Escalator

78 i. George Hills Liability Claims Administrators Contract

79 ii. Alliant Program Administrators and Broker's Contract

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D. GENERAL RISK MANAGEMENT ISSUES

(I)

4 *Subjects that are of interest to members; please bring 15 copies of any materials.*

E. BOARD OF DIRECTORS

1) COMMITTEE REPORTS

a) Executive and Finance Committee

The Executive and Finance Committee may give a verbal report in addition to discussing the following items:

i. None

b) Safety Committee

The Safety Committee may give a verbal report in addition to discussing the following items:

80-88 I

i. BRIOTIX Ergonomics Utilization

(I)

The Board will receive an informational report on the ergonomics utilization with BRIOTIX.

c) Coverage and Claims Committee

The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:

i. None

2) UNFINISHED BUSINESS

1 & 2

a) Property Program Renewal and Related Coverages Renewal

(A)

The Board will receive the following reports on the status of the renewal and may take action or give direction.

89-154

1. Property Proposal

155

2. Pollution Proposal

156-166

3. APIP Cyber and Excess Cyber Proposals

167-177

4. APIP Claims Reporting Acknowledgements

178-183 I

b) CARMA Program Renewal

(A)

Members will receive a status regarding the renewal; action may be taken for the July 1, 2025 renewal or direction given.

184-194 I

c) ERMA Program Renewal & Training Compliance Survey

(A)

Members will receive a status regarding the renewal; action may be taken for the July 1, 2025 renewal or direction given. Also, Members will receive a list of who completed the Training Compliance Survey, which is due annually on June 30.

195-196 I

d) Excess Workers' Compensation Renewal

(A)

The Board will receive a status regarding the insurance renewal; action may be taken for the July 1, 2025 renewal or direction given.

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| | e) | MBASIA Board's Miscellaneous Insurance Renewals: | (A) |
| | | <i>The Board will review the following proposals and may take action to renew or provide direction.</i> | |
| 197-212 / | i. | E&O (APPL) Proposal | |
| 213-229 / | ii. | Crime (ACIP) Proposal | |
| 230-237 / | iii. | AD&D (VIP) Proposal | |
| | f) | Parametric Program: | (A) |
| 238-241 | i. | Insurance Proposal | |
| 242-246 | ii. | Proposed Policy and Procedure: Parametric Aggregate Erosion & Resolution 2526-01 | |
| | | <i>The Board will receive a proposal and may take action to bind coverage and adopt the Policy and Procedure or provide direction.</i> | |
| 247-255 / | g) | Final 25-26 Liability Budget | (A) |
| | | <i>The Executive Committee recommends the Board to approve the budget as presented.</i> | |
| 256-260 / | h) | Final 25-26 Workers' Compensation Budget | (A) |
| | | <i>The Executive Committee recommends the Board to approve the budget as presented.</i> | |
| 261-263 / | i) | Member Activities: Hollister Rally Update | (A) |
| | | <i>The Board will receive an update regarding the Hollister Rally. Action may be taken or provide direction.</i> | |
| | 3) | NEW BUSINESS | |
| 264 / | a) | 2025-26 Program Year Calendar of Meetings | (A) |
| | | <i>Members will review the draft calendar of meetings and may amend. Action may be taken or direction given.</i> | |
| 265-266 / | b) | 2025-26 Coverage and Claims, and Safety Committees Assignments | (A) |
| | | <i>The Board will conduct annual elections for the Committees Assignments and may take action to approve or provide direction.</i> | |
| | F. | PROGRAM ADMINISTRATOR'S REPORT | |
| 267-268 / | 1) | MBASIA George Hills Contract and Liability Deductible Recovery Invoices Time and Expense | (A) |
| | | <i>The Board will discuss time and expense in the George Hills Contract and Liability Deductible Recovery Invoices. Action may be taken or direction given.</i> | |
| 269-275 / | 2) | MBASIA Risk Summit 2025 | (I) |
| | | <i>Staff will present the agenda of topics to be discussed at the Risk Summit.</i> | |

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- 276-292 / 3) MBASIA Exposures and Coverages Review: Alliant Deadly Weapons (A)
Response Program (ADWRP)
The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for. Action may be taken or direction given.

G. LOSS REPORT

(A)

3 CLOSED SESSION – Pursuant to Gov’t Code 54956.95

Members will review the following Items:

- a) Workers’ Compensation Administrator’s Report
AIMS will provide a report on the status of current claims.
 - i. None.
- b) Liability Third Party Administrator’s Report
George Hills will provide a report on the status of current claims.
 - i. Verene Orozco v. City of Hollister
 - ii. Jaime Rosales v. City of Hollister

RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

H. CORRESPONDENCE / INFORMATION

(I)

- 293 / 1) Next Board Meeting & ERMA Training Schedule
- 294 / 2) 2025 CAJPA Conference Preliminary Agenda
- 295 / 3) 2026 PARMA Conference
- 296-308 / 4) MBASIA Service Team Contact List & Claims Reporting
- 309 / 5) MBASIA Schedule of Service Agreements

ADJOURNMENT