

### AGENDA

**JPA:** MBASIA Board of Directors Meeting

**DATE/TIME:** Monday, April 8, 2024 at 9:00 AM

**LOCATION:** Video Teleconference

Link:

<https://alliantinsurance.zoom.us/j/91881697609?pwd=NINpa21oUzZDaGNwT1IHZ2gvSEdqdz09>

Meeting ID: 918 8169 7609

Passcode: 482594

Dial: (669) 900-6833

**LEGEND:**

A – Action may be taken  
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

**MEMBER**

**LOCATIONS**

**VIA TELE-**

**CONFERENCE:**

- City of Capitola, 420 Capitola Ave., Capitola, CA 95010
- City of Del Rey Oaks, 650 Canyon Del Rey Rd., Del Rey Oaks, CA 93940
- City of Gonzales, 147 Fourth Street, Gonzales, CA 93926
- City of Greenfield, 599 El Camino Real, Greenfield, CA 93927
- City of Hollister, 375 Fifth St., Hollister, CA 95023
- City of King City, 212 So. Vanderhurst Ave., King City, CA 93930
- City of Marina, 211 Hillcrest Ave., Marina, CA 93933
- City of Sand City, 1 Pendergrass Way, Sand City, CA 93955
- City of Scotts Valley, One Civic Center Dr., Scotts Valley, CA 95066
- City of Soledad, 248 Main Street, Soledad, CA 93960

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**PAGE A. CALL TO ORDER & ROLL CALL**

**B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)**

*The public is invited at this point to address the Board on issues of interest to them.*

**C. CONSENT CALENDAR (A)**

*1 The items below may be approved by one motion or direction may be given.*

*Members may request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the Agenda.*

**5-13**

1) Approval of Minutes – January 29, 2024 Board of Directors Meeting

**14-15**

2) Service Calendar & Status of Deliverables

**Member Cities**

Capitola  
 Del Rey Oaks  
 Gonzales  
 Greenfield  
 Hollister  
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16		3) Bills and Correspondence	
		a) Ratification of Disbursements	
17-18		i. Month Ending January 31, 2024	
19-20		ii. Month Ending February 28, 2024	
		b) Report of Investments - Pursuant to Gov't Section Code 53607	
21-34		i. Month Ending January 31, 2024	
35-48		ii. Month Ending February 28, 2024	
49-52		4) LCW ERC Monterey Bay 2024 Agreement	
		<b>D. GENERAL RISK MANAGEMENT ISSUES</b>	(I)
		4 <i>Subjects that are of interest to members; please provide a copy of any materials for the Program Administrators to distribute.</i>	
		<b>E. BOARD OF DIRECTORS</b>	
		<b>1) COMMITTEE REPORTS</b>	
		a) Safety Committee	
		<i>The Safety Committee may give a verbal report in addition to discussing the following items:</i>	
53-55	1	1. Safety Grant Funds – Request Status and Budget to Date	(I)
		<i>An update will be given on the status of the grant fund program to date.</i>	
		b) Coverage and Claims Committee	
		<i>The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:</i>	
		1. None	
		c) Ad Hoc Committee	
		<i>The Ad Hoc Committee may give a verbal report in addition to discussing the following items:</i>	(A)
56-59	1	1. Financial Audit Request for Proposal (RFP) Selection	
		<i>The Committee will give the Board a recommendation on the financial audit firm. The Board may take action to approve the recommendation or provide further direction.</i>	
		<b>2) UNFINISHED BUSINESS</b>	
60-82	1	a) Excess Liability Coverage Options	(A)
		<i>The Board will receive information about excess liability coverage options. Action may be taken or direction given.</i>	
83-103	1	b) MBASIA’s Investment Policy – Proposed Changes	(A)
		<i>The Board will review the proposed changes to the Investment Policy and may take action to approve, amend or provide further direction.</i>	

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- 3) NEW BUSINESS**
- 104-119** / a) Liability Actuarial Report (A)  
*Members will review the Liability Actuarial Report and may take action or give direction.*
- 120-134** / b) Workers' Compensation Actuarial Report (A)  
*Members will review the Workers' Compensation Actuarial Report and may take action or give direction.*
- / c) Excess Pool Renewal Updates: (I)  
*An update will be given on the following and the Board may have a discussion or provide direction.*
- TIME CERTAIN, 10:30 AM**
- 135-163** 1. California Affiliated Risk Management Authorities (CARMA)
- 164** 2. Employment Risk Management Authority (ERMA)
- 165-168** i. Proof of Compliance with Training Mandated by State Law
- 169-175** / d) Additional Named Insureds (I)  
*The Board will discuss Additional Named Insureds at Member Entities.*
- 176-212** / e) Driver and Fleet Safety Programs (A)  
*The Board will discuss Driver and Fleet Safety Program. Action may be taken or direction given.*
- 213** / f) Parks and Receptions Insurance Requirements (I)  
*Alliant will solicit feedback on hosting a Parks and Receptions Insurance Requirements Webinar for the MBASIA Cities.*
- 214-217** / g) APIP Property Renewal & Excess Cyber (I)  
*An update will be given on the current status of MBASIA's Property and Excess Cyber Coverage renewal.*
- 218-226** / h) Excess Workers' Compensation Program & Market Update (I)  
*The Board will receive information and may have a discussion or give direction.*
- 227-228** / i) ACH/Wire Payments from Members (I)  
*The Program Administrators will discuss ACH and wire payments with the Members.*

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**F. EXECUTIVE AND FINANCE COMMITTEE'S REPORT**

*The Executive and Finance Committee may give a verbal report in addition to discussing the following items:*

- 229-237 1 1. Draft Liability Budget (A)  
*A draft Liability Budget will be presented and Members may take action or give direction.*

- 238-242 1 2. Draft Workers' Compensation Budget (A)  
*A draft Workers' Compensation Budget will be presented and Members may take action or give direction.*

**G. LOSS REPORT** (A)

**CLOSED SESSION – Pursuant to Gov't Code 54956.95**

*Members will review the following Items:*

- 3 a) Workers' Compensation Administrator's Report  
*AIMS will provide a closed session report.*  
i. None
- 3 b) Liability Third Party Administrator's Report  
*George Hills will provide a closed session report.*  
i. Madera v. Gonzales  
ii. Martinez Guzman v. Greenfield  
iii. Lopez/Negrete v. Hollister  
iv. Lua v. Hollister  
v. Bella Mare Investments et al v. Sand City

**RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS**

**H. PROGRAM ADMINISTRATORS' REPORTS**

- 243-271 1 1) MBASIA Exposures and Coverages Review: Ransomware (I)  
*The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for.*

**I. CORRESPONDENCE / INFORMATION** (I)

- 272 1 1) Next Board Meeting & ERMA Training Schedule
- 273-287 1 2) A Short History of PARMA
- 288-290 1 3) January 2024 Bulletin #4: System Security Standards Guidelines for Cyber Quotes
- 291-304 1 4) PRISM Annual Report
- 305-310 1 5) 2024 CAJPA Conference
- 311-323 1 6) MBASIA Service Team Contact List & Claims Reporting
- 324 1 7) MBASIA Schedule of Service Agreements

**ADJOURNMENT**