

AGENDA

JPA: MBASIA Board of Directors Meetings

DATES/TIMES: Monday, April 14, 2014 at 9:30 AM

LOCATION: City of Sand City
1 Sylvan Way
Sand City, CA 93955
Room: Council Chambers

LEGEND:

A – Action may be taken
I – Information

1 – Included
2 – Handout
3 – Separate
4 – Verbal

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE A. CALL TO ORDER

B. CONSENT CALENDAR

(A)

1-8 1) Approval of Minutes – February 13, 2014 Board of Directors Meeting
Members will review these minutes and may take action to approve or amend.

9-10 2) Service Calendar & Status of Deliverables

11-14 3) Bills and Correspondence
a) Ratification of Disbursements
i. Month Ending January 31, 2014
ii. Month Ending February 28, 2014

C. PUBLIC COMMENTS

(I)

The public is invited at this point to address the Board on issues of interest to them.

D. BOARD OF DIRECTORS

1) **UNFINISHED BUSINESS**

- None

2) **COMMITTEE REPORT**

4 a) Executive and Finance Committee

(A)

The Executive and Finance Committee may give a verbal report in addition to discussing the following items:

15-19 1. Draft Liability Budget
Members will receive a copy of the Draft Liability Budget and may take action or give direction.

20-23 2. Draft Workers Compensation Budget
Members will receive a copy of the Draft Workers Compensation Budget and may take action or give direction.

Member Cities

Capitola
 Del Rey Oaks
 Gonzales
 Greenfield
 Hollister
 King City
 Marina
 Sand City
 Scotts Valley
 Soledad

- | | | | |
|-------|---|--|------------|
| | 1 | b) Safety Committee
<i>The Safety Committee may give a verbal report in addition to discussing the following items:</i> | |
| 24-25 | | 1. Reminder - Policy and Procedure for Grant Funds
<i>The Board will review the updated policy and procedure for requesting grant funds.</i> | (I) |
| | 4 | c) Coverage and Claims Committee
<i>The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:</i> | (A)
(I) |
| | | 1. None | |
| | | 3) NEW BUSINESS | |
| 26-27 | 1 | a) CARMA Insurance Renewal
<i>Members will receive a report on the status of the CARMA insurance renewal; action may be taken for the July 1, 2014 renewal.</i> | (A) |
| 28-30 | 1 | b) ERMA Insurance Renewal
<i>Members will receive a report on the status of the ERMA insurance renewal; action may be taken for the July 1, 2014 renewal.</i> | (I) |
| 31-32 | 1 | c) CSAC EIA Excess WC Insurance Renewal
<i>Members will receive a report on the status of the CSAC EIA insurance renewal; action may be taken for the July 1, 2014 renewal.</i> | (A) |
| 33-40 | | d) Workers Compensation Actuarial Report
<i>Members will review the draft Workers Compensation Actuarial Report and may take action or give direction.</i> | (A) |
| 41-49 | | e) Liability Actuarial Report
<i>Members will review the draft Liability Actuarial Report and may take action or give direction.</i> | (A) |
| 50-89 | | f) MBASIA's Loan Details
<i>Members will review their loan details and may take action or give direction.</i> | (A) |
| 90-91 | | g) Transfer of Risk Policy and Procedure Draft
<i>Members will review the Policy and Procedure draft and may take action or give direction.</i> | (A) |
| 92 | | h) MBASIA's 2014-15 Meeting Calendar
<i>Members will review the proposed meeting date and may take action or give direction.</i> | (A) |
| | | LOSS REPORT | (A) |
| | | CLOSED SESSION – Pursuant to Gov't Code 54956.95 | |
| | | <i>Members will review the following Items:</i> | |
| | 1 | a) Workers' Compensation Administrator's Report
<i>Tabatha Bettencourt from JT2, MBASIA's Workers Compensation TPA, will provide a report on current claims status.</i> | |
| | 1 | b) Liability Third Party Administrator's Report
<i>Ken Maiolini will provide a verbal report on the status of current claims. Members will review the following Closed Session Items:</i> | |
| | | 1. Garcia v Kings | |
| | | 2. Madriz v Kings | |
| | | 3. Capitola Drain Pipe | |

4. Jimenez v Capitola

RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

E. PROGRAM ADMINISTRATORS REPORT

- None

(I)

F. CORRESPONDENCE / INFORMATION

(I)

1) Next Board Meeting & ERMA Training Schedule

4 G. GENERAL RISK MANAGEMENT ISSUES

(I)

Subjects that are of interest to members: please bring 15 copies of any materials.

ADJOURNMENT

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

93