

AGENDA

JPA: MBASIA Board of Directors Meeting

DATE/TIME: Monday, March 30, 2026 at 9:00 AM

LOCATION: Video Teleconference

Link:

<https://alliantinsurance.zoom.us/j/95743458165?pwd=ZaYGrOajl4MR00JqQOuGQmmb1GyiS.1>

Meeting ID: 957 4345 8165

Passcode: 582450

Dial: (669) 900-6833

LEGEND:

A – Action may be taken
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

MEMBER

LOCATIONS

VIA TELE-

CONFERENCE:

- City of Capitola, 420 Capitola Ave., Capitola, CA 95010
- City of Del Rey Oaks, 650 Canyon Del Rey Rd., Del Rey Oaks, CA 93940
- City of Gonzales, 147 Fourth Street, Gonzales, CA 93926
- City of Greenfield, 599 El Camino Real, Greenfield, CA 93927
- City of Hollister, 375 Fifth St., Hollister, CA 95023
- City of King City, 212 So. Vanderhurst Ave., King City, CA 93930
- City of Marina, 211 Hillcrest Ave., Marina, CA 93933
- City of Sand City, 1 Pendergrass Way, Sand City, CA 93955
- City of Scotts Valley, One Civic Center Dr., Scotts Valley, CA 95066
- City of Soledad, 248 Main Street, Soledad, CA 93960

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE A. CALL TO ORDER & ROLL CALL

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

The public is invited at this point to address the Board on issues of interest to them.

C. CONSENT CALENDAR (A)

1 The items below may be approved by one motion or direction may be given.

Members may request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the Agenda.

6-14 1) Approval of Minutes – January 26, 2026 Board of Directors Meeting

15-17 2) Service Calendar & Status of Deliverables

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- 18 3) Bills and Correspondence
 - a) Ratification of Disbursements
 - 19-20 i. Month Ending January 31, 2026
 - 21-22 ii. Month Ending February 28, 2026
 - b) Report of Investments - Pursuant to Gov't Section Code 53607
 - 23-38 i. Month Ending January 31, 2026
 - 39-54 ii. Month Ending February 28, 2026
 - 55-59 c) Quarterly Financial Report as of December 31, 2025
 - 60-64 4) Liability Claims Settlement Authority with Attorney Defense Panel – Amended January 26, 2026
 - 65 5) BRIOTIX Contract Effective February 12, 2025 to February 12, 2026
 - 66-114 6) Concern EAP Renewal Contract
 - 115-116 7) MBASIA Loss Control Programs
- D. GENERAL RISK MANAGEMENT ISSUES (I)**
- 4 *Subjects that are of interest to members; please provide a copy of any materials for the Program Administrators to distribute.*
- E. BOARD OF DIRECTORS**
- 1) COMMITTEE REPORTS**
- a) Safety Committee

The Safety Committee may give a verbal report in addition to discussing the following items:

 - 117-119 1 Safety Grant Funds – Request Status and Budget to Date (I)
An update will be given on the status of the grant fund program to date.
 - 120-123 2 Precision Concrete Cutting Utilization Report (A)
The Members will discuss the Precision Concrete Cutting Utilization Report and may take action or provide direction.
 - b) Coverage and Claims Committee

The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:

 - None
 - c) Ad Hoc Committee

The Ad Hoc Committee may give a verbal report in addition to discussing the following items:

 - 124-132 1 MBASIA Equity Distribution Plan – Assessments (A)
The Ad Hoc Committee composed of Jamie Goldstein, City of Capitola Vibeke Norgaard, City of Sand City, and Megan Hunter, City of Soledad will provide the Board a recommendation on Assessments in the Equity Distribution Plan. Action may be taken or direction given.

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		d) Police Risk Management Working Group <i>The Board will receive a verbal report in addition to discussing the following items.</i>	
133	<i>I</i>	1. Report from the Police Risk Management Working Group Meeting held on February 12, 2026 <i>The Board will receive an update from the Police Group Meeting and may take action or provide direction.</i>	(I)
		2) UNFINISHED BUSINESS	
134-162	<i>I</i>	a) Feedback on MBASIA Resource Guide/Quarterly Training Announcements Webinar Recording <i>The Program Administrators are seeking feedback from the Members on the Webinar Recording.</i>	(I)
		3) NEW BUSINESS	
163-169	<i>I</i>	a) NPA Return to Work Service <i>Members will hear information on the services provided by NPA Return to Work. Action may be taken or direction given.</i>	(A)
170-185	<i>I</i>	b) Liability Actuarial Report <i>Members will review the Liability Actuarial Report and may take action or give direction.</i>	(A)
186-200	<i>I</i>	c) Workers' Compensation Actuarial Report <i>Members will review the Workers' Compensation Actuarial Report and may take action or give direction.</i>	(A)
	<i>I</i>	d) Excess Pool Renewal Updates: <i>Members will review the Workers' Compensation Actuarial Report and may take action or give direction.</i>	(I)
201		1. California Affiliated Risk Management Authorities (CARMA)	
202		2. Employment Risk Management Authority (ERMA)	
203-206		i. Proof of Compliance with Training Mandated by State Law	
207-209	<i>I</i>	e) APIP Property Renewal & Excess Cyber <i>An update will be given on the current status of MBASIA's Property and Excess Cyber Coverage renewal.</i>	(I)
210-218	<i>I</i>	f) Excess Workers' Compensation Program <i>The Board will receive information and may have a discussion or give direction.</i>	(I)
219-231	<i>I</i>	g) Parametric Insurance Program Quote <i>The Board will receive a quote and may take action to bind coverage or provide direction.</i>	(A)

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232-243 1 h) DKF Sewer Operation and Maintenance Academy Presentation (A)
The Board will receive information about the DKF Sewer Operation and Maintenance Academy, and direction may be given or action taken.

244 1 i) CARMA: Alternate Representative Appointment (A)
The primary position for CARMA is vacant. Members will take action to appoint a new representative.

F. EXECUTIVE AND FINANCE COMMITTEE’S REPORT

The Executive and Finance Committee may give a verbal report in addition to discussing the following items:

245-252 1 1. Draft Liability Budget (A)
A draft Liability Budget will be presented, and Members may take action or give direction.

253-257 1 2. Draft Workers’ Compensation Budget (A)
A draft Workers’ Compensation Budget will be presented, and Members may take action or give direction.

258-261 1 3. Development of MBASIA’s Underwriting Policy (A)
The Board will discuss developing an Underwriting Policy. Action may be taken to adopt or provide further direction.

G. LOSS REPORT

CLOSED SESSION – Pursuant to Gov’t Code 54956.95

Members will review the following Items:

3 a) Workers’ Compensation Administrator’s Report
AIMS will provide a closed session report.
i. City of Soledad – MB210089 & 140800030

3 b) Liability Third Party Administrator’s Report
George Hills will provide a closed session report.
i. None

RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

H. PROGRAM ADMINISTRATORS’ REPORTS

262-277 1 1) MBASIA Exposures and Coverages Review: Recap and Property Construction Projects (I)
The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for.

I. CORRESPONDENCE / INFORMATION

(I)

- 278** / 1) Next Board Meeting & ERMA Training Schedule
- 279-293** / 2) PRISM Annual Report
- 294-296** / 3) 2026 CAJPA Conference
- 297-308** / 4) MBASIA Service Team Contact List & Claims Reporting
- 309** / 5) MBASIA Schedule of Service Agreements

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ADJOURNMENT