

**CALL IN: 866-469-3239**

**PASSCODE: 21812686**

## AGENDA

**JPA: MBASIA Safety Committee Meeting**

**DATES/TIMES:** Monday, January 9, 2012 at 11:00 AM

**PRIMARY LOCATION:** Alliant Insurance Services, Inc.  
100 Pine Street, 11<sup>th</sup> Floor  
San Francisco, Ca 94111  
(415) 403-1411

**LOCATIONS VIA TELEPHONE:**

- City of Capitola – 429 Capitola Ave, Capitola, CA 95010 (831) 475-7300
- City of Del Rey Oaks – 650 Canyon Del Rey Rd, Del Rey Oaks, CA 93940 (831) 394-8511
- City of Gonzales – 147 Fourth Street, Gonzales, CA 93926 (831) 675-5000
- City of Marina – 211 Hillcrest Ave, Marina, CA 93933 (831) 884-1278
- City of Soledad – 248 Main Street, Soledad, CA 93960 (831) 223-5000

### LEGEND:

A – Action may be taken

I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

### Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1411, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

### PAGE 4 A. CALL TO ORDER

#### 4 B. CONSENT CALENDAR (A)

1) Approval of Minutes – December 12, 2011 Safety Committee  
*Members will review these minutes and may take action to approve or amend.*

#### 4 C. PUBLIC COMMENTS (I)

*The public is invited at this point to address the Board on issues of interest to them.*

#### D. SAFETY COMMITTEE

##### 1. Safety Inspections – Policy and Procedures (A)

*Alliant was instructed to contact CSAC-EIA about obtaining the remaining policies and procedures that were missing in the Safety Inspection Reports. Alliant will give a report on the status of this project. The Committee may take action or give direction.*

##### 2. Safety Inspections – Check List for Deficiencies (A)

*Alliant was instructed to create a timeline for each member to implement their policy and procedures. Alliant will give an update on the status of this project. The Committee may take action or give direction.*

##### 3. Safety Inspections – Noncompliance Penalty (A)

*Alliant was asked to survey other JPA's to see if they have a penalty system for noncompliance. The Committee may take action or give direction.*

#### E. CORRESPONDENCE / INFORMATION (I)

None

#### 4 F. GENERAL RISK MANAGEMENT ISSUES (I)

*Subjects that of interest to members: please bring 15 copies of any materials.*

# **MBASIA**

**Monterey Bay Area Self Insurance Authority**

*c/o Alliant Insurance Services, Inc.*

*100 Pine Street, 11<sup>th</sup> Floor*

*San Francisco, CA 94111*

*(415) 403-1400*

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**ADJOURNMENT**