

**Minutes of the
MBASIA Coverage and Claims Committee Meeting
Wednesday, March 27, 2024, at 1 PM**

**LOCATION:
Video Teleconference**

Link:

<https://alliantinsurance.zoom.us/j/96119734223?pwd=S2hUK0xyVlkwVE01YVpYcE9yTVd1QT09>

Meeting ID: 961 1973 4223

Passcode: 088737

Dial: (669) 900-6833

MEMBERS PRESENT

Jamie Goldstein, City of Capitola

Paul Wood, City of Greenfield

Layne Long, City of Marina

MEMBERS ABSENT:

Steve Adams, City of King City

GUESTS & CONSULTANTS

Lynn Cavalcanti, AIMS

Neil Callahan, George Hills Company

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER & ROLL CALL

Jamie Goldstein called the meeting to order at 1:03 PM.

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS

There were no oral communications and public comments.

C. CONSENT CALENDAR

C1. Approval of Minutes for the January 17, 2024 Claims Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Layne Long **SECOND:** Paul Wood **MOTION CARRIED**

	Jamie Goldstein	Paul Wood	Steve Adams	Layne Long
Aye	X	X		X
Nay				
Abstain				

D. COVERAGE & CLAIMS COMMITTEE

D1. LOSS REPORT

CLOSED SESSION – Pursuant to Gov’t Code 54956.95

D1a. Workers’ Compensation Third Party Administrator’s Report

A motion was made to enter into Closed Session at 1:05 PM.

MOTION: Paul Wood **SECOND:** Layne Long **MOTION CARRIED**

	Jamie Goldstein	Paul Wood	Steve Adams	Layne Long
Aye	X	X		X
Nay				
Abstain				

A motion was made to come out of Closed Session at 1:10 PM.

MOTION: Paul Wood **SECOND:** Layne Long **MOTION CARRIED**

	Jamie Goldstein	Paul Wood	Steve Adams	Layne Long
Aye	X	X		X
Nay				
Abstain				

Conor Boughey reported out of Closed Session that direction was given to the Workers' Compensation Claims Administrators and no final reportable action was taken.

E. CORRESPONDENCE / INFORMATION

E1. Sample Pothole Claim Form

Members discussed the sample claim form and preferred a more generic and friendlier memo which Neil Callahan offered to provide a draft.

ADJOURNMENT

Jamie Goldstein adjourned the meeting at 1:21 PM.