

**Minutes of the  
MBASIA Executive & Finance Committee Meeting  
Thursday, March 14, 2024 at 11:30 AM**

**LOCATION:  
Jardines de San Juan  
115 3<sup>rd</sup> Street  
San Juan Bautista, CA 95045**

**MEMBERS PRESENT**

Jamie Goldstein, City of Capitola  
Layne Long, City of Marina  
Mali LaGoe, City of Scotts Valley

**MEMBERS ABSENT:**

Paul Wood, City of Greenfield

**GUESTS & CONSULTANTS**

Conor Boughey, Alliant Insurance Services  
Lorissa Huey, Alliant Insurance Services

**A. CALL TO ORDER**

Jamie Goldstein called the meeting to order at 11:45 AM.

**B. ORAL COMMUNICATIONS & PUBLIC COMMENTS**

There were no oral communications and public comments.

**C. CONSENT CALENDAR**

**C1. Approval of Minutes for the May 31, 2023 Executive Committee Meeting**

A motion was made to approve the consent calendar.

**MOTION:** Mali LaGoe    **SECOND:** Layne Long    **MOTION CARRIED**

	Jamie Goldstein	Paul Wood	Layne Long	Mali LaGoe
Aye	X		X	X
Nay				
Abstain				

**D. EXECUTIVE AND FINANCE COMMITTEE’S REPORT**

**D1. Proposed FY 24-25 Liability Budget**

Lorissa Huey and Conor Boughey reported that the FY 24-25 proposed Liability Budget has been updated with the 2023 Calendar Year payroll as well as the new claims data as of December 31, 2023. The methodology is weighted 50% on exposure (payroll) and 50% on experience (6 years of paid losses capped at \$250,000 per claim), with a per member cap of 50% over prior year funding.

The Committee did not make a recommendation to the Board at this time and wants to wait until more information is known about the excess insurance costs.

Direction was given to the Program Administrators to draft a memo about what we can do to reduce claims and on loss control. Also, at the next Board Meeting agendaize an item about Parks and Recreations Insurance Requirements and propose a webinar training hosted by Alliant for the Parks and Recreations Department Staff to attend to discuss volunteers, events, facility rentals, and contractors.

No reportable action took place.

**D2. Proposed FY 24-25 Workers’ Compensation Budget**

Lorissa Huey and Conor Boughey reported that the FY 24-25 proposed Workers’ Compensation Budget has been updated with the 2023 Calendar Year payroll and new claims data as of December 31, 2023 with 7 years added to the budget.

At the November 2023 Board Meeting, the Board set a budget of \$10,000 per Member for the ADR Program by Lynn Cavalcanti at AIMS. Hollister agreed to be the pilot and Sand City was interested.

The Committee did not make a recommendation to the Board at this time, and gave direction to the Program Administrators to reduce the ADR budget to \$20,000 as only two Members indicated interested at the November 2023 Board Meeting.

No reportable action took place.

**D3. Excess Liability Options Update**

Conor Boughey verbally reported that MBASIA has submitted its application to PRISM for General Liability Coverage and is waiting to hear back from PRISM with a quote.

**ADJOURNMENT**

Jamie Goldstein adjourned the meeting at 1:10 PM.