

**Minutes of the
MBASIA Executive & Finance Committee Teleconference
Tuesday, June 4, 2019 at 1:30 PM**

**PRIMARY LOCATION:
Alliant Insurance Services, Inc.
100 Pine Street, 11th Floor,
San Francisco, CA 94111**

MEMBERS PRESENT

Jamie Goldstein, City of Capitola
Rene Mendez, City of Gonzales
Brett Miller, City of Hollister
Layne Long, City of Marina

MEMBERS ABSENT - None

GUESTS & CONSULTANTS

Michael Simmons, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Jamie Goldstein called the meeting to order at 1:33 PM.

B. CONSENT CALENDAR

B1. Approval of Minutes – April 2, 2019 Executive Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Rene Mendez **SECOND:** Brett Miller **MOTION CARRIED**

	Jamie Goldstein	Rene Mendez	Brett Miller	Layne Long
Aye	X	X	X	X
Nay				
Abstain				

C. ORAL COMMUNICATIONS & PUBLIC COMMENTS

No public comments were made.

D. EXECUTIVE AND FINANCE COMMITTEE

D1. Proposed 2019-20 Liability Budget – 2nd Draft

Michael Simmons reminded the Committee that the draft FY 2019-20 Liability Budget was presented at the April 2019 Board Meeting and that the Committee wanted to see the budget with the 70% and 75% confidence level, which is reflected in the agenda packet. Since that meeting, the ERMA premium has been updated and we expect a forthcoming revision and increase to the CARMA premium.

A motion was made to make a recommendation to the Board to approve the budget at the 70% confidence level.

MOTION: Rene Mendez **SECOND:** Brett Miller **MOTION CARRIED**

	Jamie Goldstein	Rene Mendez	Brett Miller	Layne Long
Aye	X	X	X	X
Nay				
Abstain				

D2. Proposed 2019-20 Workers Compensation Budget – 2nd Draft

Michael Simmons reminded the Committee that the draft FY 2019-20 Workers Compensation Budget was presented at the April 2019 Board Meeting. Since that meeting, the Indemnity Payment Credit has been applied to the end of the calculation.

A motion was made to make a recommendation to the Board to approve the budget as presented.

MOTION: Brett Miller **SECOND:** Rene Mendez **MOTION CARRIED**

	Jamie Goldstein	Rene Mendez	Brett Miller	Layne Long
Aye	X	X	X	X
Nay				
Abstain				

D3. Workers Compensation Indemnity Claims Payments and Vouchers Update

Michael Simmons reported that at the April 2019 Board Meeting, the Board took action to annually reimburse covered Indemnity Payments as part of the Workers Compensation Program renewal. Each year, AIMS will reconcile and report the total indemnity vouchers sent to members for the prior calendar year, and MBASIA will credit each members following year deposit as a reimbursement. The CY 2018 total of \$396,216 will be applied to the FY 19/20 Budget. This allows Members to receive reimbursement, and correct any voucher issues prior to payment to the Member. Also, the Board gave direction to review the historical impact and create a Policy and Procedure so that the Financial Auditor recognizes this process.

Included in the agenda packet is a redlined version of the Workers Compensation Settlement Approval Policy and Procedure, which documents this change in practice.

A motion was made to make a recommendation to the Board to adopt the proposed changes to the Workers Compensation Settlement Approval Policy and Procedure, and after the July 1, 2019 renewal to analyze the historical impact of the prior years, FY 15/16 and FY 16/17.

MOTION: Rene Mendez **SECOND:** Brett Miller **MOTION CARRIED**

	Jamie Goldstein	Rene Mendez	Brett Miller	Layne Long
Aye	X	X	X	X
Nay				
Abstain				

ADJOURNMENT

Jamie Goldstein adjourned the meeting at 2:20 PM.