

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

AGENDA

JPA: MBASIA Board of Directors Meeting

DATE/TIME: Monday, June 13, 2022 at 9:30 AM

LOCATION: City Hall Council Chambers
1 Pendergrass Way
Sand City, CA 93955

LEGEND:

A – Action may be taken
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of MBASIA's Secretary. For a copy for the agenda, please contact Alliant Insurance Services at (415) 403-1400.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE A. CALL TO ORDER & ROLL CALL

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

4 *The public is invited at this point to address the Board on issues of interest to them.*

C. CONSENT CALENDAR (A)

1 *The items below may be approved by one motion or direction may be given. Members may request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the agenda.*

- 5-14 1) Approval of Minutes – April 4, 2022 Board of Directors Meeting
15-16 2) Service Calendar & Status of Deliverables
17-21 3) Bills and Correspondence
a) Ratification of Disbursements
i. Month Ending March 31, 2022
ii. Month Ending April 30, 2022
22-30 4) Chandler Guided Portfolio Strategy (GPS) Contract
31-33 5) Precision Concrete Contract
34-56 6) CARMA 2022 Claims Audit
57-63 7) PRISM's Excess WC COVID-19 Claims
8) Adoption of MBASIA's 22-23 Liability Memorandum of Coverage
64-83 i. Proposed Version
84-102 ii. Accepted Version
103-104 9) Bay Actuarial Consultants Engagement Letter for 1 year

D. GENERAL RISK MANAGEMENT ISSUES (I)

4 *Subjects that are of interest to members; please bring 15 copies of any materials.*

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

E. BOARD OF DIRECTORS

1) COMMITTEE REPORTS

- 105-106 1 a) Safety Committee (I)
The Safety Committee may give a verbal report in addition to discussing the following items:
1. Precision Concrete Status
Members will hear a status on the Precision Concrete sidewalk project.
- b) Coverage and Claims Committee (I)
The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:
1. None
- 107-123 1 c) Police Risk Management Working Group (I)
1. Report from Police Working Group Meeting on May 10, 2022 (I)
The Board will hear a report from the Program Administrators on behalf of the group.

2) UNFINISHED BUSINESS

- 1 & 2 a) Property Program Renewal and Related Coverages Renewal (A)
The Board will receive the following reports on the status of the renewal and may take action or give direction.
1. Property Proposal
 2. Pollution Proposal
 3. APIP Cyber and Excess Cyber Proposals
 4. APIP Claims Reporting Acknowledgements
- 124-192
193
194-195
196-206
- 207-217 1 b) CARMA Insurance Renewal and Update on Excess Liability Coverage (A)
Members will receive a status regarding the insurance renewal; action may be taken for the July 1, 2022 renewal or direction given.
- 218-224 1 c) ERMA (A)
Members will receive a status regarding the insurance renewal; action may be taken for the July 1, 2022 renewal or direction given. Also, Members will receive a list of who completed the Training Compliance Survey, which is due annually on June 30.
1. Insurance Renewal
 2. Training Compliance Survey
- 225 1 & 2 d) Excess Workers' Compensation Renewal (A)
The Board will receive a status regarding the insurance renewal; action may be taken for the July 1, 2022 renewal or direction given.

Member Cities

Capitola
 Del Rey Oaks
 Gonzales
 Greenfield
 Hollister
 King City
 Marina
 Sand City
 Scotts Valley
 Soledad

- 226-237
 238-251
 252-257

1 e) MBASIA Board’s Miscellaneous Insurance Renewals: (A)
The Board will review the following proposals and may take action to renew or provide direction.

 - i. E&O (APPL) Proposal
 - ii. Crime (ACIP) Proposal
 - iii. AD&D (VIP) Proposal

- 258-266

1 f) Final 2022-23 Liability Budget (A)
The Executive Committee recommends the Board to approve the budget as presented.

- 267-271

1 g) Final 2022-23 Workers’ Compensation Budget (A)
The Executive Committee recommends the Board to approve the budget as presented.

- 272-304

1 h) George Hills Liability Claims Administrators Contract Term (A)
John Chaquica, George Hills will discuss the contract with MBASIA that expires on December 31, 2022 with no extensions. Action may be taken or direction given.

- 3) NEW BUSINESS**
- 305-325
 326-328
 329-357

1 a) MBASIA Investment (A)
The Board will review the following Policies and Procedures and may take action to approve or provide direction.

 - i. Adoption of Investment Policy
 - ii. Proposed Changes to Accounting Guide
 - iii. Chandler Investment Update of Transfers

- 358

1 b) 2022-23 Program Year Calendar of Meetings (A)
Members will review the draft calendar of meetings and may amend.

- 359-364

1 c) Conflict of Interest – Biennial Review (A)
The Fair Political Practices Commission (FPPC) requires the agency to review its Conflict of Interest Code every two years. Members will review the Conflict of Interest Code and may take action or provide direction.

- F. PROGRAM ADMINISTRATOR’S REPORT**
- 365

1 1) Long Range Planning Location and Agenda Discussion (A)
Staff will present a draft agenda of topics to be discussed at the Long Range Planning (LRP) the Board may take action or give direction.

- 366-370

1 2) Public Entity Database Flyer and User Agreement (A)
Alliant will discuss the Public Entity Database Flyer and User Agreement with the Board. Action may be taken or direction given.

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

G. LOSS REPORT

(A)

3 CLOSED SESSION – Pursuant to Gov’t Code 54956.95

Members will review the following Items:

- a) Workers’ Compensation Administrator’s Report
AIMS will provide a report on the status of current claims.
 - i. MB200109 – Hollister
 - ii. MB190106, MB190105, MB160024, MB200116, 150200134, 140400176 – Sand City
 - iii. MB210083 – Scotts Valley
 - iv. MB210100 – Scotts Valley
 - v. MB180012 – Scotts Valley
- b) Liability Third Party Administrator’s Report
George Hills will provide a report on the status of current claims.
 - i. Lua v. Hollister
 - ii. Murillo/Higuero v. King City
 - iii. Vasquez-Garcia v. King City
 - iv. Ray v. Marina
 - v. Sand City Officer involved Shooting v. Sand City
 - vi. Grifo, et al. v. Scotts Valley

RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

H. EXECUTIVE AND FINANCE COMMITTEE’S REPORT

- 371-373 / 1. Election of President and Committee Assignments (A)
The President position is vacant. The Executive Committee will present the current committee assignments and request updated participation from Member Agencies. Action may be taken to approve or direction given.
- 374 / 2. Recognizing the Contributions of Rene Mendez, Resolution 2122-02 (A)
Members will review the resolution the impact that Rene Mendez, City of Gonzales had on the Authority. Action may be taken or direction given.

I. CORRESPONDENCE / INFORMATION

(I)

- 375 / 1) Next Board Meeting & ERMA Training Schedule
- 376-390 / 2) Case Law – Tort Claims Rejection Notices
- 391-392 / 3) New Regulations for Wastewater Operations Pending
- 393-398 / 4) 2022 CAJPA Conference Preliminary Agenda
- 399-407 / 5) MBASIA Service Team Contact List & Claims Reporting
- 408 / 6) MBASIA Contract Schedule

ADJOURNMENT