

### Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

## AGENDA

**JPA:** MBASIA Board of Directors Meetings

**DATES/TIMES:** Friday, October 29, 2010 at 8:30 AM

**LOCATION:** Hotel Pacific  
300 Pacific Street  
Monterey, CA 93940  
Phone: 831-373-5700

### LEGEND:

A – Action may be taken  
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

### PAGE

#### A. CALL TO ORDER

#### B. CONSENT CALENDAR (A)

- 1-5 1) Approval of Minutes of Meeting of September 13, 2010  
*Members will review these minutes and may take action to approve or amend.*
- 6-8 2) Transition Milestone Report  
*Alliant will provide an informational report on the status of transition.*

#### C. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

*The public is invited at this point to address the Board on issues of interest to them.*

#### D. BOARD OF DIRECTORS

- 9-13 1) **BILLS AND CORRESPONDENCE**
- a) Ratification of Disbursements
    - i. Month Ending July 31, 2010
    - ii. Month Ending August 31, 2010
    - iii. Month Ending September 30, 2010
  - 2) **UNFINISHED BUSINESS**
- 14 a) Contract Update between MBASIA and JT2 (A)  
*Members will review the proposed contract update between MBASIA and JT2 for Workers Compensation Administration and may take action or give direction.*
- 15-24 b) Liability Memorandum of Coverage  
*Members will review the Memorandum of Coverage and may take action to change coverage terms or give direction.*
- 3) **COMMITTEE REPORTS**
- a) Executive and Finance Committee  
*The Executive and Finance Committee may give a verbal report in addition to discussing the following items:*
- 1. Report from the October 14, 2010 Executive and Finance Committee Meeting (I)
  - 2. Accounting Agreement Between City of Scotts Valley and MBASIA (A)  
*Members will review the proposed agreement between the City of Scotts Valley and MBASIA and may take action to recommend adoption to the Board of Directors or give direction.*  
*A California Joint Powers Authority*
- 25-27

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- |              |   |     |
|--------------|---|-----|
| <b>28-29</b> | 3. AGRIP Membership and Membership Fee<br><i>Members will review the Membership with AGRIP and the proposed Fees and may take action or give direction.</i>                     | (A) |
| <b>30</b>    | 4. MBASIA's Actuarial Reports<br><i>Members will review the Liability and Workers Compensation Actuarial Reports and will take action to Accept and File or give direction.</i> |     |
| <b>31-56</b> | 5. MBASIA's Financial Audit<br><i>Members will review the Financial Audit and will take action to Accept and File or give direction.</i>  |     |
|              | b) Safety Committee<br><i>The Safety Committee may give a verbal report.</i>  | (I) |
|              | c) Coverage and Claims Committee<br><i>The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:</i>                            |     |
| <b>57-67</b> | 1. Summary of Insurance   | (I) |
|              | 4) <b>NEW BUSINESS</b><br>None  |     |
| <b>68</b>    | 5) <b>LOSS REPORT</b><br><i>Members will review the following Items:</i>  | (I) |
|              | a) Workers' Compensation Administrator's Report<br><i>Janet Kirkpatrick from JT2, MBASIA's Workers Compensation TPA, will provide a report on current claims status.</i>        |     |
|              | b) Liability Third Party Administrator's Report<br><i>Ken Maiolini from RMS, MBASIA's Liability TPA, may provide a report on pending claims.</i>                                |     |
|              | <b>E. PROGRAM ADMINISTRATORS REPORT</b>   |     |
| <b>69-70</b> | 1) FAQ Sheet – Who you going to call?   | (I) |
|              | <b>F. CORRESPONDENCE / INFORMATION</b>  | (I) |
| <b>71-82</b> | 1) Risk Report – September 2010   |     |
| <b>83-84</b> | 2) PARMA Conference Information   |     |
|              | <b>4 G. GENERAL RISK MANAGEMENT ISSUES</b><br><i>Subjects that of interest to members: please bring 15 copies of any materials.</i>   | (I) |

### ADJOURNMENT