

**MINUTES OF THE
MBASIA BOARD OF DIRECTORS MEETING
MONDAY, FEBRUARY 6, 2017 at 9:30 AM**

**Council Chambers of City Hall
1 Sylvan Park
Sand City, CA 93955**

MEMBERS PRESENT

Jamie Goldstein, City of Capitola
Brett Miller, City of Hollister
Steve Adams, City of King
Layne Long, City of Marina
Linda Scholink, City of Sand City
Jenny Haruyama, City of Scotts Valley
Michael McHatten, City of Soledad
Nina Aguayo, Greenfield Alternate

MEMBERS ABSENT

Rene Mendez, City of Gonzales
Robert Perrault, City of Greenfield

GUESTS & CONSULTANTS

Michael Simmons, Alliant
Conor Boughey, Alliant
Ken Maiolini, RMS (teleconference)
Janine Bowman, AIMS
Karla Morrison, AIMS
Francine Uy, Soledad Alternate

A. CALL TO ORDER

Jamie Goldstein called the meeting to order at 9:30 AM.

B. CONSENT CALENDAR

B1. Approval of Minutes – November 17 & 18, 2016 Long Range Planning & Board of Directors Meeting

B2. Service Calendar & Status of Deliverables

B3. Bills and Correspondence

B3a. Ratification of Disbursements

B4. Current LIBOR Rate – 1 Month: 0.76722% (at 1/11/17)

A motion to approve the consent calendar.

MOTION: Linda Scholink **SECOND:** Brett Miller **MOTION CARRIED**

	Jamie Goldstein	Brett Miller	Steve Adams	Layne Long	Linda Scholink	Jenny Haruyama	Michael McHatten	Nina Aguayo
Aye	X	X	X	X	X	X		X
Nay								
Abstain							X	

C. ORAL COMMUNICATIONS & PUBLIC COMMENTS

No public comments.

D. BOARD OF DIRECTORS

D1. Unfinished Business

D1a. MBASIA Loan Evaluation Review

Conor reported that MBASIA took a loan on October 1, 2004 in the amount of \$5,150,000, and since that time has been paying off the loan per the agreement. MBASIA’s cash position has improved and the Board may want to consider retiring the loan, but due to the favorable contract terms, MBASIA has not made that decision yet.

Brett Miller requested that the Executive Committee review MBASIA’s investments to see if the Authority should be utilizing CDs to increase our investment earnings.

No action was taken.

D1b. MBASIA Budgets

Conor reported that the MBASIA Executive Committee would be starting the budget process for the July 1, 2017 renewal and a draft will be available at the April Board Meeting. The Executive and Finance Committee will be meeting in person to discuss the draft budgets shortly.

No action was taken, this is an information item.

D1c. MBASIA Final Financial Audit

Conor reported that the Financial Audit was presented by Charles Raibley at the December Board Meeting, but the Board did not take action to approve at that time. The complete draft of the Financial Audit was provided to the Board and is ready for approval.

A motion to approve the Final Financial Audit.

MOTION: Linda Scholink **SECOND:** Brett Miller **MOTION CARRIED**

	Jamie Goldstein	Brett Miller	Steve Adams	Layne Long	Linda Scholink	Jenny Haruyama	Michael McHatten	Nina Aguayo
Aye	X	X	X	X	X	X	X	X
Nay								
Abstain								

D2. Committee Report

D2a. Executive and Finance Committee

D2a1. Board Members Update

Jamie Goldstein welcomed new board member Michael McHatten who is the City Manager of Soledad. Michael announced that he was the previous City Manager at Angels Camp.

D2a2. Election of Officers

Conor reported that MBASIA’s Officers serve two year terms, and elections take place during the first meeting of each odd calendar year and the positions take effect immediately.

The Board discussed the responsibilities of the Executive Committee and nominated Jamie Goldstein as Chairperson, Layne Long as Vice Chairperson, Brett Miller as Secretary Treasurer and Rene Mendez as Past Chairperson.

A motion was made to approve the Executive Committee nominations.

MOTION: Linda Scholink **SECOND:** Jenny Haruyama **MOTION CARRIED**

	Jamie Goldstein	Brett Miller	Steve Adams	Layne Long	Linda Scholink	Jenny Haruyama	Michael McHatten	Nina Aguayo
Aye	X	X	X	X	X	X	X	X
Nay								
Abstain								

D2b. Safety Committee

Conor reminded the Board members that the Grant Program is in place, and allows Member Agencies to request up to \$7,500 to use towards risk control efforts. Conor reminded the Board to make their requests prior to May 1st, at which time the remaining funds can be requested by another Member.

No action was taken, this is an information item.

D2c. Coverage and Claims Committee

No items were discussed.

D3. New Business

D3a. Excess Pool Representative Appointments

Conor reported that due to changes within MBASIA’s Board of Directors, new representatives are needed for CARMA and ERMA.

The Board discussed the appointments and a motion was made to appoint Rene Mendez as primary representative to CARMA, with Jamie Goldstein as alternate, and Jamie Goldstein as primary representative to ERMA with Brett Miller as alternate.

MOTION: Michael McHatten **SECOND:** Steve Adams **MOTION CARRIED**

	Jamie Goldstein	Brett Miller	Steve Adams	Layne Long	Linda Scholink	Jenny Haruyama	Michael McHatten	Nina Aguayo
Aye	X	X	X	X	X	X	X	X
Nay								
Abstain								

D3b. Excess Workers’ Compensation Renewal

Conor reported that the Round 2 CSAC EIA renewal estimate is included in the agenda packet, and that no action is necessary. MBASIA is a member of CSAC EIA’s Excess Workers’ Compensation program with a \$250,000 Self Insured Retention. The Board has reviewed this attachment point annually and it continues to provide favorable coverage terms.

No action was taken, this is an information item.

D3c. FPPC Form 700 Electronic Filing Roll Out

The Fair Political Practices Commission (FPPC) has implemented an electronic filing system for the Form 700. Beginning January 2017 MBASIA Members will need to file their assuming office, leaving office and annual reports online.

No action was taken, this is an information item.

D3d. Memorandum of Coverage – Future Change Considerations

Conor reported that the MOC was last revised July 1, 2012 and since that time developments in coverage have occurred regarding Unmanned Aerial Vehicles (UAV), Cyber Liability and other coverage concerns. MBASIA may want to take action to determine if coverage should be granted to the Members or excluded or remain silent.

The board discussed the coverage document and delegated this item to an Ad Hoc Committee consisting of Jamie Goldstein, Rene Mendez and Layne Long.

D4. LOSS REPORT

CLOSED SESSION – Pursuant to Gov’t Code 54956.95

D4a. Workers’ Compensation Administrator’s Report

D4b. Liability Third Party Administrator’s Report

Motion to enter Closed Session pursuant to Government Code 54956.95

MOTION: Layne Long **SECOND:** Linda Scholink **MOTION CARRIED**

	Jamie Goldstein	Brett Miller	Steve Adams	Layne Long	Linda Scholink	Jenny Haruyama	Michael McHatten	Nina Aguayo
Aye	X	X	X	X	X	X	X	X
Nay								
Abstain								

The Board entered closed session at 11:00 AM.

A Motion was made to come out of closed session at 11:17 AM.

MOTION: Linda Scholink **SECOND:** Brett Miller **MOTION CARRIED**

	Jamie Goldstein	Brett Miller	Steve Adams	Layne Long	Linda Scholink	Jenny Haruyama	Michael McHatten	Nina Aguayo
Aye	X	X	X	X	X	X	X	X
Nay								
Abstain								

E. PROGRAM ADMINISTRATORS REPORT

E1. 2017 State of the Insurance Market Report

Michael Simmons presented on factors impacting the insurance market for municipalities. Alliant creates and distributes this State of the Market presentation for clients each year. The goal of the presentation is to outline the economic indicators relating to insurance renewals such as emerging markets loss information, catastrophic claims and investment income. This year flood coverage continues to be a major property concern, along with Police Professional and Auto Liability concerns.

No action was taken, this is an information item.

E1. Quick Coverage Review

Conor reported that the agenda packet contains a brief summary of the coverage provided by MBASIA to the member agencies.

No action was taken, this is an information item.

F. CORRESPONDENCE / INFORMATION

F1. Next Two Board Meetings & ERMA Training Schedule

No action was taken, this is an information item.

G. GENERAL RISK MANAGEMENT ISSUES

None.

ADJOURNMENT

Jamie Goldstein adjourned the meeting at 12:15 PM.