

### AGENDA

**JPA:** MBASIA Board of Directors Meetings

**LEGEND:**

A – Action may be taken  
I – Information

**DATES/TIMES:** Monday, February 2, 2015 at 9:30 AM

1 – Included

2 – Handout

3 – Separate

4 – Verbal

**LOCATION:** MERMA Offices  
76 Stephanie Drive  
Salinas, CA 93901

Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**PAGE A. CALL TO ORDER**

**B. CONSENT CALENDAR**

(A)

**1-10** 1) Approval of Minutes – October 2 & 3, 2014 LRP Meeting & Board of Directors Meeting

*Members will review these minutes and may take action to approve or amend.*

**11-12** 1) 2) Service Calendar & Status of Deliverables

(I)

**14-18** 1) 3) Bills and Correspondence

a) Ratification of Disbursements

i. Month Ending October 31, 2014

ii. Month Ending November 30, 2014

iii. Month Ending December 31, 2014

**C. ORAL COMMUNICATIONS & PUBLIC COMMENTS**

(I)

*The public is invited at this point to address the Board on issues of interest to them.*

**D. BOARD OF DIRECTORS**

1) UNFINISHED BUSINESS

**19-24** 1) a) King City Performance Improvement Plan

(A)

*Members will receive a verbal report on King City's compliance with the Performance Improvement Plan and may take action or give direction.*

<b>Member Cities</b> Capitola Del Rey Oaks Gonzales Greenfield Hollister King City Marina Sand City Scotts Valley Soledad	<b>25-49</b>	4	2) <b>COMMITTEE REPORT</b> a) Executive and Finance Committee <i>The Executive and Finance Committee may give a verbal report in addition to discussing the following items:</i>	
			1. Program Administration Agreement (A) <i>Members will hear an update on the status of MBASIA's contract with Alliant.</i>	
	<b>50-52</b>	4	2. LAIF Transfer Authority – Resolution 1415-001 (A) <i>Members will hear an update on MBASIA's LAIF Transfer Authority and will take action or give direction.</i>	
	<b>53</b>	1	3. Excess Pool Representation (I) <i>Members will hear an update on MBASIA's excess pool representation.</i>	
	<b>54-60</b>	1	4. Workers Compensation Third Party Administrators Contract (A) <i>Members will receive an update on the status of the contract with JT2 and options for future, and may take action or give direction.</i>	
	<b>61-62</b>	1	b) Safety Committee (I) <i>The Safety Committee may give a verbal report in addition to discussing the following items:</i>	
			1. Grant Funds – Request Status and Budget to Date <i>Members will receive an update on requests made to date</i>	
		4	c) Coverage and Claims Committee (I) <i>The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:</i> -None	
	<b>63-77</b>	1	3) <b>NEW BUSINESS</b> a) JPA Agreement Amendment (A) <i>Members will hear an update about an amendment to the JPA Agreement and may take action or give direction.</i>	
	<b>78-80</b>	1	b) CARMA Dividend (A) <i>Members will hear an update about a dividend declared by CARMA and may take action or give direction.</i>	
<b>81-83</b>	1	c) Member Loan Policy (A) <i>Members will review the proposed changes to the Member Loan Policy. Members may take action or give direction.</i>		

Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
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Sand City  
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Soledad

- 84 1 d) Election of Officers (A)  
*Members will elect or appoint new Officers for MBASIA*

**TIME CERTAIN AT 10:00 AM**

- 85 3 e) JT2 Presentation from John Casas (I)  
*Members will hear a presentation from John Casas of JT2 Integrated Resources.*

**4) LOSS REPORT (A)**

**CLOSED SESSION – Pursuant to Gov’t Code 54956.95**

*Members will review the following Items:*

- 3 a) Workers’ Compensation Administrator’s Report  
*Milissa Gillihan from JT2, MBASIA’s Workers Compensation TPA, will provide a report on current claims status.*
- 3 b) Liability Third Party Administrator’s Report  
*Ken Maiolini will provide a verbal report on the status of current claims. Members will review the following Closed Session Items:*
- i. Capitola Drain Pipe

**RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS**

**E. PROGRAM ADMINISTRATORS REPORT**

- 86-95 1 1) State of the Insurance Market Report (I)  
*Alliant will provide a report on the State of the Insurance Market.*

- 96-100 1 2) MBASIA Employment Practices Liability Summary (I)  
*Administrators will provide information on available EPL services to MBASIA members.*

**F. CORRESPONDENCE / INFORMATION (I)**

- 101-105 1 1) Cell Phones and Public Records

- 106 1 2) Next Board Meeting & ERMA Training Schedule (I)

**4 G. GENERAL RISK MANAGEMENT ISSUES (I)**

*Subjects that are of interest to members: please bring 15 copies of any materials.*

**ADJOURNMENT**