

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

AGENDA

JPA: MBASIA Long Range Planning and Board of Directors Meeting

DATES/TIMES: Day 1 - Thursday, November 12, 2020 at 9:30 AM
Day 2 - Friday, November 13, 2020 at 9:30 AM

LOCATION: Video Teleconference

Day 1

Link: <https://alliantinsurance.zoom.us/j/96583731520?pwd=K3ZKc3VBS0tWkczdGxKdG9RT3Rsdz09>

Dial: (669) 900-6833: Meeting ID: 965 8373 1520#

Passcode: 812907#

Day 2

Link: <https://alliantinsurance.zoom.us/j/96581070876?pwd=KzFRZGNiTVc0b1VwYWwYWN4d3hRd0N6dz09>

Dial: (669) 900-6833: Meeting ID: 965 8107 0876#

Passcode: 402584#

LEGEND:

A – Action may be taken

I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

All portions of this meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20. Members of the public may observe and address the meeting telephonically. No physical location will be available from which members of the public may observe the meeting and offer public comments. Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting. See Government Code section 54953.3.

Day 1 – Thursday, November 12, 2020

Start Time: 9:30 AM

(Long Range Planning)

PAGE A. CALL TO ORDER

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

4 The public is invited at this point to address the Board on issues of interest to them.

C. LONG RANGE PLANNING AGENDA

1 The Board will enter into the Long Range Planning portion of the agenda.

1. INTRODUCTIONS AND EXPECTATIONS

The Members of MBASIA will take a few minutes to introduce themselves to each other and take this opportunity to ask questions about MBASIA and share any expectations of today's meeting.

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*Estimated
 Start Time:*

2. PRESENTATIONS

(I)

1-13	9:40 AM	A. George Hills Introduction and Transition Plan <i>Ken Maiolini, Risk Management Services will introduce Chris Shaffer and John Chaquica at George Hills, MBASIA's Liability Third Party Administrator. They will discuss the transition plan from Risk Management Services to George Hills.</i>
14-34	10:00 AM	B. Worker's Compensation Claims: COVID-19 Legislative Training <i>Lynn Cavalcanti, Acclamation Insurance Management Services (AIMS) will provide the Board a training about legislative changes as a result of COVID-19.</i>
35-79	10:20 AM	C. State of the Insurance Market <i>Alliant provide an update about the state of the insurance market.</i>
80-95	10:35 AM	D. MBASIA's Financials <i>Conor Boughey and Brett Miller, MBASIA's Treasurer will provide a quick update on the financial standing of MBASIA.</i>

3. FINANCIAL PLANNING

The Board will discuss and review the following agenda items and may develop a recommendation or take action under agenda item D.3.a. of the Board of Directors Meeting Agenda. (A)

96-97	1	A. Funding for Long Term Success
98-99	1	B. Workers' Compensation Allocation
100-101	1	C. Liability Allocation
102-103	1	D. Memorandum of Coverage: Communicable Disease

4 4. SERVICE PROVIDER EVALUATIONS

(I)

Members were asked to provide feedback of their satisfaction with the following Service Providers. The Board will have a roundtable discussion.

- Workers' Compensation Legal Services (Witzig, Hannah)
- Liability Legal Services (ERMA, Liebert Cassidy Whitmore, Jackson Lewis)
- Defense Panel (Casey Law Group; Skane Wilcox; Burke, Williams & Sorensen, LLP; Bertrand, Fox, Elliot Osman & Wenzel)
- Actuary (Bay Actuarial)
- Ergonomic Services (Excel Managed Care)
- Workers' Compensation Claims Administrator (AIMS)
- Liability Claims Administrator (RMS/George Hills)
- Program Administrators and Broker (Alliant)

Day 1 – Approximate End Time: 12:30 PM

Day 2 – Friday, November 13, 2020

Start Time: 9:30 AM

(Board Meeting)

D. BOARD OF DIRECTORS MEETING AGENDA

A. CALL TO ORDER

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

4 The public is invited at this point to address the Board on issues of interest to them.

C. CONSENT CALENDAR (A)

1 The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.

- | | |
|----------------|---|
| 104-118 | 1) Approval of Minutes – June 15, 2020 Board of Directors Meeting |
| 119-120 | 2) Approval of Minutes – July 20, 2020 Special Board of Directors Meeting |
| 121-122 | 3) Approval of Minutes – September 17, 2020 Special Board of Directors Meeting |
| 123-124 | 4) Service Calendar & Status of Deliverables
<i>The Program Administrators will provide an informational report on the status of ongoing action items.</i> |
| 125-135 | 5) Bills and Correspondence |
| | a) Ratification of Disbursements |
| | i. Month Ending May 31, 2020 |
| | ii. Month Ending June 30, 2020 |
| | iii. Month Ending July 31, 2020 |
| | iv. Month Ending August 31, 2020 |
| | v. Month Ending September 30, 2020 |
| 136-141 | 6) Evidence of Coverage and Disclosure: |
| | i. Alliant Property Insurance Program (APIP) |
| | ii. Alliant Crime Insurance Program (ACIP) |
| | iii. Alliant Public Pool Liability (APPL) |
| 142-159 | 7) George Hills Liability Claims Administration Contract with a 1 year Extension |
| | i. Acknowledgment and Consent to Assignment |
| 160 | 8) LAIF Authorization for Transfer of Funds 8/25/2020 |

D. BOARD OF DIRECTOR'S REPORTS

1) COMMITTEE REPORTS

a) Executive and Finance Committee

The Executive and Finance Committee may give a verbal report in addition to discussing the following items:

- | | | |
|------------|----------|---|
| 161 | <i>1</i> | 1. Executive and Finance Committee – Slate of Officers (I)
<i>Elections for the Executive Committee Officers are held at the first meeting of every odd numbered year. The Committee will discuss the next slate of officers for January 25, 2021.</i> |
|------------|----------|---|

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- | | | | |
|---------|-------|--|-----|
| 162 | 1 | 2. Excess Pool Representatives
<i>Members will discuss appointing new excess pool representatives for CARMA and ERMA. Action may be taken to approve or direction given.</i> | (A) |
| 163-171 | 1 | 3. Accounting Guide Policy and Procedure: Proposed Changes
<i>The Board will review the proposed changes and may take action to amend or approve.</i> | (A) |
| | | b) Safety Committee
<i>The Safety Committee may give a verbal report in addition to discussing the following items:</i> | |
| 172-173 | 1 | 1. Safety Grant Funds
<i>Safety Grant Funds are allocated every year per for various safety-related uses pending Safety Committee Approval. Members will discuss the current status of the Safety Grant Funds, and may take action or give direction.</i> | (A) |
| | | c) Coverage and Claims Committee
<i>The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:</i> | |
| 174-184 | 1 | 1. Summary of Coverage
<i>A Summary of Coverage is provided annually as an easy reference guide to see purchased coverage at a glance.</i> | (I) |
| | | 2) UNFINISHED BUSINESS - None | |
| | | 3) NEW BUSINESS | |
| 185 | 1 | a) Review of Items Discussed at Long Range Planning
<i>Members will review the following discussion points of the Long Range Planning session and may take action to assign tasks to Committees or give direction.</i>
1. Funding for Long Term Success
2. Workers' Compensation Allocation
3. Liability Allocation
4. Memorandum of Coverage: Communicable Disease | (A) |
| | | TIME CERTAIN FRIDAY, NOVEMBER 13, 2020 AT 9:30 AM | |
| 186-187 | 1 & 3 | b) Police Training Services Engagement Letter
<i>Greg Fox from Bertrand, Fox, Elliot Osman & Wenzel will discuss Police Training Services and provide an engagement letter which the Board may take action to approve or provide direction.</i> | (A) |
| | | TIME CERTAIN FRIDAY, NOVEMBER 13, 2020 AT 10:00 AM | |
| 188 | 1 | c) Crowe LLP New Signing Partner Introduction
<i>Charles Raibley, Crowe LLP will introduce the New Signing Partner, Joe Pieksza for MBASIA's Financial Audit.</i> | (I) |

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189 *I & 3* d) MBASIA's Financial Audit (A)
Charles Raibley of Crowe LLP will present the draft FY 19-20 Financial Audit. Members may then take action or give direction.

190-191 *I* e) Excess Workers' Compensation Renewal (I)
Members of this program will receive information and may have a discussion or give direction.

4) **LOSS REPORT** (A)

3 **CLOSED SESSION – Pursuant to Gov't Code 54956.95**

Members will review the following items and may take action or give direction:

- a) Workers' Compensation Claims Administrator's Report
Lynn Cavalcanti from Acclamation Insurance Management (AIMS) will provide a closed session report.
 - i. MB180064 – Capitola
 - ii. MB190004; MB170073(C); 98110066(C) – Del Rey Oaks
 - iii. 0910002366 – Hollister
 - iv. MB160123 – Hollister
 - v. 0802000224 – Hollister
 - vi. 120300052;1008001603(c);100500004(c) – Marina
 - vii. MB200007 - Soledad
- b) Liability Claims Administrator's Report – *None*

RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS

E. PROGRAM ADMINISTRATOR'S REPORT

192-199 *I* 1) MBASIA Exposures and Coverages Review: Fiduciary Liability (I)
The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for.

F. CORRESPONDENCE / INFORMATION (I)

- 200** *I* 1) Next Two Board Meetings & ERMA Training Schedule
- 201-216** *I* 2) PARMA Conference Information
- 217-225** *I* 3) CAJPA Tort Liability Data Analysis Project – Phase 1 Final Report
- 226-228** *I* 4) "Up next: hyper social inflation?" Article

G. GENERAL RISK MANAGEMENT ISSUES (I)

4 Subjects that are of interest to members: please bring 15 copies of any materials.

Day 2 – Approximate End Time: 12:00 PM

ADJOURNMENT