

### Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

## AGENDA

**JPA:** MBASIA Board of Directors Meeting

**DATE/TIME:** Monday, June 19, 2017 at 9:30 AM

**LOCATION:** Council Chambers of City Hall  
1 Sylvan Park  
Sand City, CA 93955

### LEGEND:

A – Action may be taken  
I – Information

1 – Included  
2 – Handout  
3 – Separate  
4 – Verbal

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of MBASIA's Secretary. For a copy for the agenda, please contact Alliant Insurance Services at (415) 403-1400.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

### PAGE    **A. CALL TO ORDER**

#### **B. CONSENT CALENDAR**

(A)

1    *The Board may take action on the items below as a group, except a member may request an item be withdrawn from the Consent Calendar for discussion and action.*

**1-9**    1) Approval of Minutes – April 24, 2017 Board of Directors Meeting

**10-11**    2) Service Calendar & Status of Deliverables

**12-15**    3) Bills and Correspondence

    a) Ratification of Disbursements

        i. Month Ending March 31, 2017

        ii. Month Ending April 30, 2017

        iii. Month Ending May 31, 2017

**16-17**    1    4) MBASIA's Safety Grant Policy & Procedure

**18-20**    1    5) MBASIA's Travel & Training Expense Policy and Travel Expense Reimbursement Form

1    6) Current LIBOR Rate – 1 Month: 0.98856% (at 5/10/2017)

*The contract adds an additional 2.0% for total rate paid.*

#### **C. ORAL COMMUNICATIONS & PUBLIC COMMENTS**

(I)

4    *The public is invited at this point to address the Board on issues of interest to them.*

**Member Cities**

Capitola  
 Del Rey Oaks  
 Gonzales  
 Greenfield  
 Hollister  
 King City  
 Marina  
 Sand City  
 Scotts Valley  
 Soledad

**D. BOARD OF DIRECTORS**

**1) COMMITTEE REPORTS**

a) Executive and Finance Committee

*The Executive and Finance Committee may give a verbal report in addition to discussing the following items:*

**21**      *1*                      1. Updated Committee Assignments (A)

*The Executive Committee will present the current committee assignments and request updated participation from Member Agencies. Action may be taken to ratify committee assignments.*

**22-29**      *1*                      2. Final 2017-18 Liability Budget (A)

*The Final Liability Budget will be presented and the Board will take action to approve or give direction.*

**30-33**      *1*                      3. Final 2017-18 Workers Compensation Budget. (A)

*The Final Workers Compensation Budget will be presented and the Board will take action to approve or give direction.*

b) Safety Committee

*The Safety Committee may give a verbal report in addition to discussing the following items:*

**34**      *1*                      1. 2017/18 Safety Funds Budget (A)

*The Safety Committee will discuss the amount allocated to the Safety Fund for the 2017/18 Program Year and members may take action or give direction.*

c) Coverage and Claims Committee (I)

*The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:*

- None

d) Ad Hoc Memorandum of Coverage Committee

*The Ad Hoc Committee may give a verbal report in addition to discussing the following items:*

**35-54**      *1*                      1. Suggested changes to the MBASIA Memorandum of Coverage (A)

*Members will review the proposed recommendation to the Memorandum of Coverage effective 7/1/17 and may take action or give direction.*

**2) UNFINISHED BUSINESS**

- None

**3) NEW BUSINESS**

**55-56**      *1*                      a) CARMA Insurance Renewal (I)

*Members will receive a status regarding the insurance renewal; action may be taken for the July 1, 2017 renewal.*

**57-59**      *1*                      b) ERMA Insurance Renewal (I)

*Members will receive a status regarding the insurance renewal; action may be taken for the July 1, 2017 renewal.*

**60-64**      *1*                      c) CSAC EIA Insurance Renewal (I)

*Members will receive a status regarding the insurance renewal; action may be taken for the July 1, 2017 renewal.*

### Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

- 1 d) Property Program Renewal (A)  
*Members will receive the following reports on the status of the APIP renewal and may take action or give direction.*
- 65-142 1. APIP Insurance Renewal  
143-144 2. APIP Claims Reporting Acknowledgements
- 145-157 1 e) MBASIA Board E&O (APPL) Proposal and Crime Disclosure (A)  
*Members will review the APPL proposal and may take action or give direction.*
- 158-162 1 f) Crime Coverage for Member Agencies (A)  
*Members will discuss Coverage offered to Members through Alliant's Crime Program. Members may take action or give direction.*
- 163 1 g) 2017/18 Program Year Calendar of Meetings (A)  
*Members will review the draft calendar of meetings and may take action or give direction.*
- 4) LOSS REPORT - CLOSED SESSION – Pursuant to Gov't Code 54956.95 (A)**  
*Members will review the following Items:*
- 3 a) Workers' Compensation Administrator's Report  
*Janine Bowman from AIMS will provide a report on current claims status.*
- 3 b) Liability Third Party Administrator's Report  
*Ken Maiolini from RMS will provide a closed session report.*
- i. Smith v Capitola  
ii. Carter, et al. v Del Rey Oaks  
iii. Verduzzo v Greenfield  
iv. Perrera v Hollister  
v. Garcia v King  
vi. R Garcia v King  
vii. Villarreal v Marina  
viii. Otis-Taul v Scotts Valley  
ix. Mercado v Soledad  
x. Villarreal/Sanchez v Gonzales
- xi. R Garcia v King City Coverage Opinion
- RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS**
- E. PROGRAM ADMINISTRATORS REPORT**
- 164 1 1) Long Range Planning Agenda Discussion (A)  
*Staff will present a draft agenda of topics to be discussed at the Long Range Planning (LRP), the Board may take action or give direction.*
- F. CORRESPONDENCE / INFORMATION (I)**
- 165 1 1) Next Board Meeting & ERMA Training Schedule  
166-168 1 2) CAJPA Conference
- G. GENERAL RISK MANAGEMENT ISSUES (I)**
- 4 *Subjects that are of interest to members: please bring 15 copies of any materials.*

### ADJOURNMENT