

**MBASIA Executive & Finance Committee Meeting
Tuesday, September 5, 2017 at 3:00 PM**

**PRIMARY TELECONFERENCE LOCATION:
ALLIANT INSURANCE SERVICES, INC.
100 PINE STREET, 11TH FLOOR
SAN FRANCISCO, CA 94111**

MEMBERS PRESENT

Jamie Goldstein, City of Capitola

Rene Mendez, City of Gonzales

Brett Miller, City of Hollister

Layne Long, City of Marina (*joined the teleconference at 3:15 PM*)

MEMBERS ABSENT

None

GUESTS & CONSULTANTS

Conor Boughey, Alliant

Lorissa Huey, Alliant

Ken Maiolini, Risk Management Services

A. CALL TO ORDER

Jamie Goldstein called the meeting to order at 3:00 PM.

B. CONSENT CALENDAR

B1. Approval of Minutes – April 11, 2017 Executive Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Brett Miller

SECOND: Rene Mendez

MOTION CARRIED

	Jamie Goldstein	Rene Mendez	Brett Miller	Layne Long
Aye	X	X	X	
Nay				
Abstain				

C. ORAL COMMUNICATIONS & PUBLIC COMMENTS

No public comments were made.

D. BOARD OF DIRECTOR'S REPORT

D1. Executive & Finance Committee's Report

D1a. Liability Claims Administrator Contract

Conor Boughey reported that MBASIA's contract with Risk Management Services (RMS) for Liability Claims Administration will expire on December 31, 2017. RMS has proposed renewing the contract with the same terms and conditions with a three year extension to December 31, 2020 and with (2) one year additional extension options to December 31, 2021 and December 21, 2022 contingent upon Board approval.

Ken Maiolini noted that the adjusting and investigation services hourly rate has increased from \$80 to \$90 and is reasonable given that it is flat rate for 3 years.

A motion was made to recommend to the Board to approve the contract with Risk Management Services.

MOTION: Rene Mendez **SECOND:** Brett Miller **MOTION CARRIED**

	Jamie Goldstein	Rene Mendez	Brett Miller	Layne Long
Aye	X	X	X	X
Nay				
Abstain				

E. PROGRAM ADMINISTRATOR'S REPORT - There were no items to discuss.

F. CORRESPONDENCE / INFORMATION - There were no items to discuss.

G. GENERAL RISK MANAGEMENT ISSUES - There were no items to discuss.

ADJOURNMENT

Jamie Goldstein adjourned the meeting at 3:30 PM.