

**Minutes of the
MBASIA Coverage and Claims Committee Meeting
Wednesday, May 13, 2026, at 9:30 AM**

**LOCATION:
Video Teleconference**

Link:

<https://alliantinsurance.zoom.us/j/93606821663?pwd=mDZF7tTxQzjzRaB2QCazX68765aTXV.1>

Meeting ID: 936 0682 1663

Passcode: 020740

Dial: (669) 900-6833

MEMBERS PRESENT

Jamie Goldstein, City of Capitola

Carmen Gil, City of Gonzales

Paul Wood, City of Greenfield

MEMBERS ABSENT

Layne Long, City of Marina

GUESTS & CONSULTANTS

Jennifer White, AIMS

Lynn Cavalcanti, AIMS

Neil Callahan, George Hills Company

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER & ROLL CALL

Paul Wood called the meeting to order at 9:35 AM.

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS

There were no oral communications and public comments.

C. CONSENT CALENDAR

C1. Approval of Minutes for the March 11, 2026, Claims Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Jamie Goldstein **SECOND:** Carmen Gil **MOTION CARRIED**

	Jamie Goldstein	Carmen Gil	Paul Wood	Layne Long
Aye	X	X	X	
Nay				
Abstain				

D. COVERAGE & CLAIMS COMMITTEE

D1. Proposed Changes: Claims Handling & Settlement Authority Policies and Procedures

D1i. Liability

D1ii. Workers' Compensation

The Program Administrators presented the Liability and Workers' Compensation Claims Handling and Settlement Authority Policies and Procedures with proposed changes that were reviewed and confirmed by the Third Party Administrators (TPA)s. The proposed changes outline the TPAs' responsibility to send the Members its loss run valued as of 9/30 by 10/7. Then, the Member has a responsibility to review the loss run to see if any reserves or other claims classification require an amendment within 30 days of receipt. Noting that the loss run valued at 12/31 is the final number that would be used for the budgets/premiums and would be sent to the excess markets.

The Committee asked the Program Administrators to create a Year at a Glance at the end of each Board Meeting Packet as a reminder for Members to review their loss runs, and to agendize this in the November Board Meeting to reiterate the importance of the 12/31 loss run.

A motion was made to recommend to the Board to adopt the proposed changes to the Liability and Workers' Compensation Claims Handling and Settlement Authority Policies and Procedures as presented.

MOTION: Jamie Goldstein **SECOND:** Carmen Gil **MOTION CARRIED**

	Jamie Goldstein	Carmen Gil	Paul Wood	Layne Long
Aye	X	X	X	
Nay				
Abstain				

D2. LOSS REPORT

CLOSED SESSION – Pursuant to Gov’t Code 54956.95

D1a. Workers’ Compensation Third Party Administrator’s Report

D1b. Liability Third Party Administrator’s Report

A motion was made to enter into Closed Session at 10:02 AM.

MOTION: Jamie Goldstein **SECOND:** Carmen Gil **MOTION CARRIED**

	Jamie Goldstein	Carmen Gil	Paul Wood	Layne Long
Aye	X	X	X	
Nay				
Abstain				

A motion was made to come out of Closed Session at 10:34 AM.

MOTION: Jamie Goldstein **SECOND:** Carmen Gil **MOTION CARRIED**

	Jamie Goldstein	Carmen Gil	Paul Wood	Layne Long
Aye	X	X	X	
Nay				
Abstain				

Paul Wood reported out of closed session that no final reportable action took place.

ADJOURNMENT

Paul Wood adjourned the meeting at 10:35 AM.