

### AGENDA

**JPA:** MBASIA Board of Directors Meeting

**DATES/TIMES:** Monday, May 2, 2016 at 9:30 AM

**LOCATION:** City of Sand City  
Council Chambers  
One Sylvan Park  
Sand City, CA 93955

**LEGEND:**

A – Action may be taken  
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

Member Cities

Capitola  
Del Rey Oaks  
Gonzales  
Greenfield  
Hollister  
King City  
Marina  
Sand City  
Scotts Valley  
Soledad

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of MBASIA's Secretary. For a copy for the agenda, please contact Alliant Insurance Services at (415) 403-1400.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**PAGE A. CALL TO ORDER**

**B. CONSENT CALENDAR**

- 1-2 1) Approval of Minutes – January 6, 2016 Special Board of Directors Meeting (A)  
*Members will review these minutes and may take action to approve or amend.*
- 3-7 1) 2) Approval of Minutes – February 1, 2016 Board of Directors Meeting  
*Members will review these minutes and may take action to approve or amend.*
- 8-9 1) 3) Approval of Minutes – March 21, 2016 Special Board of Directors Meeting  
*Members will review these minutes and may take action to approve or amend.*
- 10-11 1) 4) Service Calendar & Status of Deliverables (I)  
1) 5) Bills and Correspondence (A)
  - a) Ratification of Disbursements
- 12 i. Month Ending February 28, 2016
- 13 ii. Month Ending March 31, 2016
- 14 iii. Month Ending April 30, 2016

**C. ORAL COMMUNICATIONS & PUBLIC COMMENTS**

*The public is invited at this point to address the Board on issues of interest to them.*

**D. BOARD OF DIRECTORS**

- 1) UNFINISHED BUSINESS
- NONE

Member Cities

Capitola  
 Del Rey Oaks  
 Gonzales  
 Greenfield  
 Hollister  
 King City  
 Marina  
 Sand City  
 Scotts Valley  
 Soledad

- 2) **COMMITTEE REPORT**
- 4 a) Executive and Finance Committee  
*The Executive and Finance Committee may give a verbal report in addition to discussing the following items:*
- 15-22 1. Draft Liability Budget (A)  
*A Draft Liability Budget will be presented and Members may take action or give direction.*
- 23-28 2. Draft Workers' Compensation Budget (A)  
*Members will receive a copy of the Draft Workers Compensation Budget and may take action or give direction.*
- b) Safety Committee (I)  
*The Safety Committee may give a verbal report in addition to discussing the following items:*
- 29-30 1. Grant Funds – Request Status and Budget to Date (I)  
*An update will be given on the status of the grant fund program to date.*
- c) Coverage and Claims Committee (I)  
*The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:*  
 -None
- 3) **NEW BUSINESS**
- 31-32 1 a) CARMA Preliminary Budget (A)  
*An update will be given on the CARMA Preliminary Budget for 2015-16 and may take action or give direction.*
- 33-35 1 b) ERMA Preliminary Budget (A)  
*The ERMA Preliminary Budget for 2015-16 will be presented. Members may take action or give direction.*
- 36-37 1 c) CSAC EIA Excess Workers' Compensation Preliminary Renewal (A)  
*Renewal Estimates will be provided for renewal of Workers' Compensation insurance. Members may take action or give direction.*
- 38-45 1 d) Liability Actuarial Report (A)  
*Members will review the Liability Actuarial Report and may take action or give direction*
- 46-52 1 e) Workers' Compensation Actuarial Report (A)  
*Members will review the Workers' Compensation Actuarial Report and may take action or give direction.*
- 53 1 f) Property Renewal (A)  
*An update will be given on the current status of MBASIA's Property Coverage renewal.*
- 4) **LOSS REPORT** (A)  
**CLOSED SESSION – Pursuant to Gov't Code 54956.95**  
*Members will review the following Items:*

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- 3 a) Workers' Compensation Administrator's Report  
*Terry Cazzell from AIMS, MBASIA's Workers Compensation TPA, will provide a report on current claims status.*
- 3 b) Liability Third Party Administrator's Report  
*Ken Maiolini may provide a verbal report on the status of current claims.*

### **RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS**

#### **E. PROGRAM ADMINISTRATORS REPORT**

- 3 1) State of the Insurance Market (I)  
*Alliant will provide a report on the State of the Insurance Market.*
- 54-57 1 2) IRIC Manual (I)  
*An updated IRIC manual is now available on the Alliant website.*

#### **F. CORRESPONDENCE / INFORMATION**

- 58 1 1) Next Board Meeting & ERMA Training Schedule (I)

#### **G. GENERAL RISK MANAGEMENT ISSUES**

- 4 *Subjects that are of interest to members: please bring 15 copies of any materials.* (I)

### **ADJOURNMENT**