

**MINUTES OF THE
MBASIA SAFETY COMMITTEE TELECONFERENCE
MONDAY, JANUARY 31, 2011
Primary Teleconference Location: San Francisco, CA**

MEMBERS PRESENT

Lisa Murphy, City of Capitola
Rene Mendez, City of Gonzales
Kathy McFall, City of Marina

MEMBERS ABSENT

Daniel Dawson, City of Del Rey Oaks

GUESTS AND CONSULTANTS

Conor Boughey, Alliant Insurance Services
Monica Sandbergen-Izo, Alliant Insurance Services
Michael Simmons, Alliant Insurance Services
Janet Kirkpatrick, JT2 Integrated Resources
Kent Rice, Kent-Rice and Associates

A. CALL TO ORDER

Rene Mendez called the meeting to order at 11:00 AM

B. CONSENT CALENDAR

None

C. PUBLIC COMMENTS

There were no public comments.

D. Safety Committee

D1. Safety Committee Survey and Report

Kent Rice reported that after reviewing the Injury Illness Prevention Programs submitted by each member agency, Hollister's IIPP and Return to Duty Program is one that the committee might want to look at in using it as a Best Practices model.

A motion was made to recommend to the Board that Members use the City of Hollister's Injury Illness Prevention Plan as a Best Practices model and for the individual members to revise their IIPP's as necessary within 90 days after the March 1, 2011 Board of Directors Meeting.

MOTION: Lisa Murphy **SECOND:** Kathy McFall **MOTION APPROVED**

D2. Safety Committee Budget Action

The Safety Committee discussed several ideas on how to use the Safety Fund money, however, it was unanimously decided to setup a grant program which would give authority to each member to improve the safety at each city within certain parameters.

A motion was made to setup Safety Grant Program that would operate on a reimbursement basis. A Member may apply for \$8,000 for Program Year 2010-11. Members will provide written justification to the Safety Committee on how the grant program funds will reduce their Agency's frequency of claims. Allowable expenses will be approved by a vote of three quarters ($\frac{3}{4}$) of the committee.

MOTION: Rene Mendez **SECOND:** Lisa Murphy **MOTION APPROVED**

E. CORRESPONDENCE/INFORMATION

None

F. GENERAL RISK MANAGEMENT ISSUES

None

ADJOURNMENT

A motion was made to adjourn the meeting 11:45 AM

MOTION: Rene Mendez **SECOND:** Lisa Murphy **MOTION APPROVED**