



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 380, Sacramento, CA 95815

SCHOOLS PROGRAM ALLIANCE

November 10, 2025 Board Of Directors Teleconference

Meeting Minutes

Members Present:

Butte Schools Self-Funded Programs (BSSP)	Christy Patterson
Butte Schools Self-Funded Programs (BSSP)	Nicole Strauch
North Bay Schools Insurance Authority (NBSIA)	Noel Waldvogel
Redwood Empire Schools Insurance Group (RESIG)	Cindy Wilkerson
Redwood Empire Schools Insurance Group (RESIG)	Sandy Manzoni
Schools Insurance Authority (SIA)	Brooks Rice
Schools Insurance Authority (SIA)	Debrah Sherrington
Schools Insurance Authority (SIA)	Josh Arnold
Schools Insurance Group (SIG)	Kelli Hanson
Central California Schools Authority (CCSA)	Alan Caeton

Members Absent:

Consultants & Guests

Dan Madej, Alliant Insurance Services	Mike Kielty, George Hills
Dan Howell, Alliant Insurance Services	Jim Wilkey, Newfront
Marcus Beverly, Alliant Insurance Services	
Michelle Minnick, Alliant Insurance Services	
Jenna Wirkner, Alliant Insurance Services	

A. CALL TO ORDER, ROLL CALL, QUORUM

Ms. Cindy Wilkerson called the meeting to order at 10:00 a.m. and welcomed the board. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Alan Caeton

SECOND: Noel Waldvogel

**MOTION CARRIED
UNANIMOUSLY**

C. PUBLIC COMMENT

There were no public comments.

D. CONSENT CALENDAR

1. Minutes of SPA Board Teleconference Meeting October 13, 2025

SPA is a Partnership of California Public Entity Joint Powers Authorities



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A motion was made to approve the Consent Calendar.

MOTION: Christy Patterson

SECOND: Alan Caeton

**MOTION CARRIED
UNANIMOUSLY**

E. MEMBER PROGRAM AND IDEA SHARING

This time was reserved for members to share items of interest to the group. It was noted that RESIG asked their group at a Strategic Planning and members were confirmed the HR Hotline was a highly rated resource. Additionally, if members were interested to engage with School and College Legal Services and it was noted the transition was simple.

F. LIABILITY PROGRAM

F.1. LIABILITY PROGRAM – RENEWAL TIMELINE

Jim Wilkey provided the Board with an update about the timeline for renewal and noted that dates have changed since the agenda was posted. Requests for information will go out in the middle of November to request all information at one time. It was noted that the dates provided will line up with the SPA Board meeting dates.

F.2. LIABILITY PROGRAM – LIABILITY PROGRAM EVALUATION OF PRIMARY EXCESS LAYER

Jim Wilkey provided the Board with a reminder at the August Strategic Planning meeting there was a discussion to consider starting a primary liability layer. It was noted that at CAJPA that he met with Cindy, Brooks, Martin Brady and discussed a conceptual idea of the structure with a SPA Liability Pooled Layer. Cindy Wilkerson noted that this is a way to explore options that may be available to the group as we've been seeing consolidation on the broker side and pooling makes the most sense to spread the risk and cost. Jim Wilkey also noted that this would be something working toward a 7/1/27 launch date as it would require the use of actuary. Phil Brown noted that we started looking at this through an actuary and he is showing something comparable to a 90% Confidence Level. It was also noted that the coverage is currently following form excess and that could remain or the JPA could write a separate MOC.

G. GENERAL ADMINISTRATION AND FINANCIAL REPORTS

G.1.A. STANDING COMMITTEE AND TASK GROUP UPDATES – LIABILITY CLAIMS TASK FORCE

Olivia Nelson provided that they have not met since the last meeting as they are set to meet next week – they are still working on the excess reporting spreadsheet.

G.1.B. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY PROGRAM LOSS CONTROL AD HOC COMMITTEE

Sandy Manzoni was not on that call and Deb Sherrington noted that we have met and spoke about use of funds and the process for filing invoices for wildfire site reviews to address the high scores.



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CoreLogic changed the methodology and that changed the scores – committee has agreed to dedicate funds to this to help address risk.

G.1.C. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY CLAIMS COMMITTEE

Josh Arnold provided a review of the task force’s efforts as they meet monthly and noted that there have been no new claims reported during the new policy period. He noted that one claim has closed and there has been movement regarding other open claims.

G.1.D. CYBER WORKING GROUP

Phil Brown noted that we have met and noted that Cyber Coverage and how AI can help at the SPA level. Archipelago and fundamentally can we create bots to understand the JPA Agreement, Bylaws. It was noted on the coverage side the Kynd Contract and we have shared documents with the group related to AI.

G.1.E. STANDING COMMITTEE AND TASK GROUP UPDATES – COST ALLOCATION TASK FORCE

Kelli Hanson noted that the group has not yet met during this fiscal year and they are working to get something scheduled. It was also noted that we have an item on this later in the agenda.

G.2. STRATEGIC PLANNING OBJECTIVES

Marcus Beverly wanted to discuss briefly a report on sprinkler research and how effective they are for high-risk wildfire locations. He additionally, provided a review of the strategic planning items and noted that some items will be presented later during this meeting which address the items in progress.

G.3. RESCHEDULE APRIL 13, 2026 TELECONFERENCE MEETING

Cindy Wilkerson noted that our SPA Meeting date conflicts with the proposed underwriting trip and it was requested to move the meeting to April 6, 2026.

A motion was made to approve the change of meeting date from April 13, 2026 to April 6, 2026.

MOTION: Christy Patterson

SECOND: Brooks Rice

**MOTION CARRIED
UNANIMOUSLY**

G.4. PROPERTY APPRAISAL RFP

Marcus Beverly and Deb Sherrington provided some comments about the pricing received from the RFP. It was noted that the rankings were CBIZ as #1 and Centurisk as #2, Kroll was #3 and lastly there was ITV as #4 given they are brand new but their team size was rather small. The Board was asked to provide feedback as it relates to the types of appraisals each vendor offered



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(some offered hybrid desk appraisal and physical appraisal pricing). It was also noted that some vendors provided a minimum appraisal amount.

After a discussion the Program Administration was asked to bring back updates from all vendors as it relates to pricing and to bring this item back to the December meeting for final discussion before making a decision.

G.5. CAJPA ACCREDITATION PREPARATION

Dan Howell provided some comments as it relates to the work behind the scenes to ensure that we will get items addressed prior to attempting accreditation – there is a pre-review for accreditation for fall and then August 2027 to become accredited. It was noted that we do not yet have a Treasurer Bond and we may be able to rely on the bond that SIA has in place but seems more appropriate to have a separate bond. The Board was asked to delegate authority to get a quote for a crime bond and bind if quote is acceptable and report back to the Board at a later time. Additionally, we should request a quote for Trustee's Errors & Omissions in case one of the members (or the members of the members) wants to sue the JPA.

A motion was made to give managing member authority to bind coverage for a crime bond and Trustee's E&O and report back at a future meeting.

MOTION: Brooks Rice

SECOND: Alan Caeton

**MOTION CARRIED
UNANIMOUSLY**

H. PROPERTY PROGRAM COST ALLOCATION

Dan Madej reminded the Board of the work that has taken place and which direction the Board would like to go. Given the departure of the previous actuary and if there needs to be a new actuary to help address the direction. After a discussion, Program Administration was provided with direction to bring Bickmore into the conversation to determine the cost of a project like this and for the working group to bring back to the December meeting an update regarding their conversation with Bickmore Actuarial.

I. INFORMATION ITEMS

1. SB 848 – Additional Training Needed

It was noted that everyone will become a mandatory reporter effective 7/1/2026 and in anticipation members discussed if it should be addressed at the SPA level or the underlying JPA's level. After a discussion it was requested that this be brought back for further discussion.

J. ADJOURNMENT

The meeting was adjourned at 11:43 A.M.

NEXT MEETING DATE: December 15, 2025 via Teleconference



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Respectfully Submitted,

Signed by:

Kelli Hanson

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Kelli Hanson, Secretary

8/4/2026

Date