

**MINUTES OF THE
MBASIA BOARD OF DIRECTORS MEETING
MONDAY, JUNE 22, 2015
CITY OF SAND CITY
COUNCIL CHAMBERS**

MEMBERS PRESENT

Daniel Dawson, City of Del Rey Oaks
Linda Scholink, City of Sand City
Steve Ando, City of Scotts Valley
Jamie Goldstein, City of Capitola
Susan Stanton, City of Greenfield
Brett Miller, City of Hollister
Layne Long, City of Marina
Francine Uy, City of Soledad
Rene Mendez, City of Gonzales

MEMBERS ABSENT

Adela Gonzalez, City of Soledad
Michael Powers, City of King

GUESTS AND CONSULTANTS

Conor Boughey, Alliant Insurance Services
Michael Simmons, Alliant Insurance Services
Vadim Livshits, Alliant Insurance Services
Ken Maiolini, RMS Cotati
Nina Aguayo, City of Greenfield
Grace Elizondo, KRKC News
Martin Koczanowicz, Attorney, City of King

A. CALL TO ORDER

Daniel Dawson called the meeting to order at 9:30 a.m.

B. CONSENT CALENDAR

- B1. Minutes of the April 13, 2015 BOD Meeting
- B2. Minutes of the April 27, 2015 Special BOD Meeting
- B3. Approval of MBASIA Contract with AIMS
- B4. Wire Transfer Agreement

B5. Service Calendar and Status of Deliverables

B6. Bills & Correspondence

Motion to approve the consent calendar.

Motion: Jaime Goldstein

Second: Linda Scholink

MOTION CARRIED

	Jamie Goldstein	Daniel Dawson	Rene Mendez	Susan Stanton	Brett Miller	Michael Powers	Layne Long	Linda Scholink	Steve Ando	Francine Uy
Aye	X	X	X	X	X	X	X	X	X	X
Nay										
Abstain										

C. Public Comments

There were no public comments.

D. Board of Directors

D1. Committee Report

D1a. Executive and Finance Committee

D1a1. 2015-16 Committee Assignments

Conor Boughey reported that there are some openings on the Committees that must be filled if the bylaws do not stipulate who must be on the committee.

Linda Scholink and Susan Stanton would like to be on the Coverage and Claims Committee. The Safety Committee will consist of Daniel Dawson and Adela Gonzales.

Motion to approve the slate.

Motion: Jamie Goldstein

SECOND: Steve Ando

MOTION CARRIED

	Jamie Goldstein	Daniel Dawson	Rene Mendez	Susan Stanton	Brett Miller	Michael Powers	Layne Long	Linda Scholink	Steve Ando	Adela Gonzales
Aye	X	X		X		X	X	X	X	X
Nay										
Abstain										

D1b. Safety Committee

D1b1. 2015-16 Safety Funds Budget

Conor Boughey reported that all funds for the 2014/15 program year have been exhausted. Members may start requesting funds from the next program year’s account starting on July 1, 2015.

D1d. Ad-Hoc Budget Committee

D1d1. Proposed Liability Budget

D1d2. Proposed Workers’ Compensation Budget

Motion to adopt the liability and WC budget

MOTION: Jamie Goldstein

SECOND: Steve Ando

MOTION CARRIED

	Jamie Goldstein	Daniel Dawson	Rene Mendez	Susan Stanton	Brett Miller	Michael Powers	Layne Long	Linda Scholink	Steve Ando	Adela Gonzales
Aye	X	X		X		X	X	X	X	X
Nay										
Abstain										

D1e. Ad-Hoc Policy and Procedure Committee

D1e1. Voluntary and Involuntary Termination Process and Member Obligations Policy

Conor Boughey reported that the Board had appointed an Ad-hoc Committee to create and review a Policy and Procedure on how to terminate a Member. The Policy has been created and reviewed by Vince Hurley. There are four steps in the policy to determine termination costs.

The policy is being presented to the Board for adoption. There is a clause in the JPA Agreement to terminate, but this adds the procedure to calculate the assessment.

Linda Scholink clarified that it takes a ¾ majority to terminate a Member.

Motion to adopt policy as written.

MOTION: Jamie Goldstein **SECOND:** Linda Scholink

MOTION CARRIED

	Jamie Goldstein	Daniel Dawson	Rene Mendez	Susan Stanton	Brett Miller	Michael Powers	Layne Long	Linda Scholink	Steve Ando	Adela Gonzales
Aye	X	X		X	X	X		X	X	X
Nay										
Abstain										

D2. Unfinished Business

D2a. King City’s Continued Membership in MBASIA

The Board discussed the previous history of this item.

Conor Boughey reported that a letter, signed by Mayor Robert Cullen of King City, has been received stating the City’s intention to withdraw effective July 1, 2016.

A motion was made to draft a letter to the City of King to acknowledge that their letter was received but not accepted by the Board, and unless they can articulate exit terms, 90-day termination will continue to be agendized.

MOTION: Jamie Goldstein **SECOND:** Susan Stanton

	Jamie Goldstein	Daniel Dawson	Rene Mendez	Susan Stanton	Brett Miller	Michael Powers	Layne Long	Linda Scholink	Steve Ando	Adela Gonzales
Aye	X	X	X	X	X	X	X	X	X	X
Nay										
Abstain										

D3. New Business

D3a. AIMS Presentation

AIMS, MBASIA’s new Workers’ Compensation Third Party Claims Administrator gave a presentation on the following topics, all of which are to be approved by the Board:

1. Pharmacy Benefit Management (PBM)
2. Medical Provider Network (MPN)
3. CallConnect: 24 hour call center
4. Allied Care Complete (Automatic Triggers for Claims to be Included in Program)

Motion to approve all of the above topics.

MOTION: Rene Mendez **SECOND:** Linda Scholink **MOTION CARRIED**

	Jamie Goldstein	Daniel Dawson	Rene Mendez	Susan Stanton	Brett Miller	Michael Powers	Layne Long	Linda Scholink	Steve Ando	Adela Gonzales
Aye	X	X	X	X	X	X		X	X	X
Nay										
Abstain										

D3b. CARMA Insurance Renewal

Conor Boughey reports that there is approximately a 7% increase in this year’s renewal with CARMA. This is a result of increased payroll and a higher claims experience. The renewal is \$422,000 for excess coverage for \$30,000,000 in coverage.

D3c. ERMA Insurance Renewal

Conor Boughey reports that there is a 7.7% increase. The experience modification factor is 1.25, which is the max. MBASIA has very high claims per amount of payroll in this group.

D3d. CSAC-EIA Insurance Renewal

Conor Boughey reports that this is a favorable renewal, despite a large increase in payroll. This group received a large credit for over-reporting payroll and will likely again receive one next year.

Daniel Dawson would like to review this coverage at the Long Range Planning Meeting.

Conor reports that there really isn’t a viable option to consider besides CSAC-EIA in the State of California.

D3e. APIP Insurance Renewal

Conor Boughey explains that some, but not all, MBASIA members are part of APIP. APIP is the largest property placement in the world. This coverage includes cyber liability and pollution coverage. While premiums have gone down, coverage has increased slightly, mostly for pollution.

Rene Mendez added that he doesn't understand why some Members wouldn't participate in this program.

Michael Simmons reports that there are some improved Cyber Liability options this year.

Motion to bind insurance.

MOTION: Rene Mendez **SECOND:** Steve Ando **MOTION CARRIED**

	Jamie Goldstein	Daniel Dawson	Rene Mendez	Susan Stanton	Brett Miller	Michael Powers	Layne Long	Linda Scholink	Steve Ando	Adela Gonzales
Aye	X	X	X	X	X	X	X	X	X	X
Nay										
Abstain										

D3f. MBASIA APPL Proposal

Conor Boughey reported that the coverage renewal this year is flat. This covers errors and omissions.

Motion to accept the APPL Proposal.

MOTION: Rene Mendez **SECOND:** Brett Miller **MOTION CARRIED**

	Jamie Goldstein	Daniel Dawson	Rene Mendez	Susan Stanton	Brett Miller	Michael Powers	Layne Long	Linda Scholink	Steve Ando	Adela Gonzales
Aye	X	X	X	X	X	X	X	X	X	X
Nay										
Abstain										

D3g. Crime Coverage for Member Agencies

Conor Boughey reported that crime coverage for Member Agencies. He explained that there has been reported embezzlement in cities similar to MBASIA members. This coverage would cover things such as embezzlement.

Michael Simmons reports that this coverage provides forensic coverage, which is expensive, and not covered by many other policies.

Brett Miller asked if Members join the Crime and APPL programs, will that cause the program rates to go down? Conor replied that it is not immediate. For property it may due to the total TIV rate being changed.

D3h. 2015-16 Program Year Calendar of Meetings

Conor Boughey reported on the proposed calendar of meeting dates. The dates are based on last year’s calendar of meetings.

Motion to approve the schedule.

MOTION: Rene Mendez **SECOND:** Jamie Goldstein

	Jamie Goldstein	Daniel Dawson	Rene Mendez	Susan Stanton	Brett Miller	Michael Powers	Layne Long	Linda Scholink	Steve Ando	Adela Gonzales
Aye	X	X	X	X	X	X	X	X	X	X
Nay										
Abstain										

D4. The MBASIA Board of Directors entered into Closed Session pursuant to Government Section Code 54956.95

A motion was made to enter into closed session at 10:55 a.m. pursuant to Government Section Code 54956.95.

MOTION: Jamie Goldstein **SECOND:** Steve Ando **MOTION CARRIED**

A motion was made to come out of closed session at 11:20 a.m.

MOTION: Jamie Goldstein **SECOND:** Daniel Dawson **MOTION CARRIED**

No reportable action took place.

E. PROGRAM ADMINISTRATORS REPORT

E1. LRP Agenda Discussion

Conor Boughey explained that the Administrators would like to hear any suggestions on what to look at in depth at the LRP.

Jamie Goldstein would like a presentation on health benefit options. There is a benefit program through CSAC EIA and the smallest members are able to join the SDRMA. Michael Simmons suggests a presentation by an Alliant, CSAC EIA and an SDRMA representative.

Susan Stanton would like to discuss the labor and employment practices consortium and hear from LCW and ERMA. The Administrators will put together a one-hour employment practices/labor presentation.

Members would like to have a discussion on how to handle volunteers (travel accident, etc). the would also like Alliant to review Cities' standard contracts and give recommendations.

Administrators will check Labor before mailing the agenda to determine if the loan should be talked about at the meeting.

F. CORRESPONDENCE/INFORMATION

F1. Next Board Meeting and ERMA Training Schedule

F2. CAJPA Conference

G. GENERAL RISK MANAGEMENT ISSUES

None.

ADJOURNMENT

Daniel Dawson adjourned the meeting at 12:45 p.m.