

AGENDA

JPA: MBASIA Board of Directors Meeting

DATE/TIME: Monday, April 4, 2022 at 9:30 AM

LOCATION: Video Teleconference

Link:

<https://alliantinsurance.zoom.us/j/94830795126?pwd=Nk9RNEcyTG5oc0xGdUhjUWJGeHdYUT09>

Meeting ID: 948 3079 5126

Passcode: 795633

Dial: (669) 900-6833

LEGEND:

A – Action may be taken
I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

Member Cities

Capitola
Del Rey Oaks
Gonzales
Greenfield
Hollister
King City
Marina
Sand City
Scotts Valley
Soledad

MEMBER

LOCATIONS

VIA TELE-

CONFERENCE:

- City of Capitola, 420 Capitola Ave., Capitola, CA 95010
- City of Del Rey Oaks, 650 Canyon Del Rey Rd., Del Rey Oaks, CA 93940
- City of Gonzales, 147 Fourth Street, Gonzales, CA 93926
- City of Greenfield, 599 El Camino Real, Greenfield, CA 93927
- City of Hollister, 375 Fifth St., Hollister, CA 95023
- City of King City, 212 So. Vanderhurst Ave., King City, CA 93930
- City of Marina, 211 Hillcrest Ave., Marina, CA 93933
- City of Sand City, 1 Pendergrass Way, Sand City, CA 93955
- City of Scotts Valley, One Civic Center Dr., Scotts Valley, CA 95066
- City of Soledad, 248 Main Street, Soledad, CA 93960

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE A. CALL TO ORDER & ROLL CALL

B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

The public is invited at this point to address the Board on issues of interest to them.

C. CONSENT CALENDAR (A)

1 The items below may be approved by one motion or direction may be given.

Members may request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the Agenda.

5-12

1) Approval of Minutes – January 31, 2022 Board of Directors Meeting

13-14

2) Approval of Minutes – March 7, 2022 Special Board of Directors Meeting

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- | | | | |
|-------|---|---|-----|
| 15-16 | | 3) Service Calendar & Status of Deliverables | |
| 17-21 | | 4) Bills and Correspondence | |
| | | a) Ratification of Disbursements | |
| | | i. Month Ending January 31, 2022 | |
| | | ii. Month Ending February 28, 2022 | |
| | | D. GENERAL RISK MANAGEMENT ISSUES | (I) |
| | | 4 <i>Subjects that are of interest to members; please provide a copy of any materials for the Program Administrators to distribute.</i> | |
| | | E. BOARD OF DIRECTORS | |
| | | 1) COMMITTEE REPORTS | |
| | | a) Safety Committee | |
| | | <i>The Safety Committee may give a verbal report in addition to discussing the following items:</i> | |
| 22-24 | 1 | 1. Safety Grant Funds – Request Status and Budget to Date | (I) |
| | | <i>An update will be given on the status of the grant fund program to date.</i> | |
| 25-47 | 1 | 2. Precision Concrete | (A) |
| | | <i>The Board will receive an update about Precision Concrete. Action may be taken or direction given.</i> | |
| | | b) Coverage and Claims Committee | |
| | | <i>The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:</i> | |
| | | 1. None | |
| | | 2) UNFINISHED BUSINESS | |
| 48-51 | 1 | a) Excess Workers’ Compensation Program | (I) |
| | | <i>The Board will receive information and may have a discussion or give direction.</i> | |
| 52-75 | 1 | b) MBASIA’s Liability Memorandum of Coverage: Proposed Changes | (A) |
| | | <i>The Board will discuss adding a definition for land use planning and land use regulation. Action may be taken to approve or direction given.</i> | |
| 76-97 | 1 | c) Feedback on Cyber Recorded Webinar | (I) |
| | | <i>Alliant is seeking feedback from the recorded cyber webinar that was provided to the Cities and their IT Directors.</i> | |

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- 3) NEW BUSINESS**
- TIME CERTAIN, 10 AM**
- 98-112** *1* a) Liability Actuarial Report (A)
Members will review the Liability Actuarial Report and may take action or give direction.
- 113-128** *1* b) Workers' Compensation Actuarial Report (A)
Members will review the Workers' Compensation Actuarial Report and may take action or give direction.
- 1* c) Excess Pool Renewal Indications: (I)
An update will be given on the following and the Board may have a discussion or provide direction.
- 129-134** 1. California Affiliated Risk Management Authorities (CARMA)
135 2. Employment Risk Management Authority (ERMA)
136-139 i. Proof of Compliance with Training Mandated by State Law
- 140-143** *1* d) APIP Property Renewal & Excess Cyber (I)
An update will be given on the current status of MBASIA's Property and Excess Cyber Coverage renewal.
- 144-154** *1* e) Proposed Changes: Liability Settlement Authority Policy and Procedure (A)
The Board will review the proposed changes of increasing the liability settlement authority and defense panel. Action may be taken to approve or amend.
- 155-157** f) Report from Police Risk Management Committee Meeting (A)
The Board will hear a report from the Program Administrators on behalf of the Committee and may take action or give direction.
- 4) LOSS REPORT** (A)
CLOSED SESSION – Pursuant to Gov't Code 54956.95
Members will review the following Items:
- 3* a) Workers' Compensation Administrator's Report
AIMS will provide a closed session report.
i. MB190081 – Capitola
ii. 0802000224 – Hollister
- 3* b) Liability Third Party Administrator's Report
George Hills will provide a closed session report.
i. None
- RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS**

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F. EXECUTIVE AND FINANCE COMMITTEE’S REPORT

The Executive and Finance Committee may give a verbal report in addition to discussing the following items:

- 158-166 I 1. Draft Liability Budget (A)
A draft Liability Budget will be presented and Members may take action or give direction.
- 167-171 I 2. Draft Workers’ Compensation Budget (A)
A draft Workers’ Compensation Budget will be presented and Members may take action or give direction.
- 172-173 I 3. MBASIA Major Contracts (A)
The Executive Committee will provide the Board an update on its discussion of the contracts with AIMS, George Hills, and Alliant. Action may be taken or direction given.
 - i. Liability Claims Administrator – George Hills
 - ii. Worker’s Compensation Claims Administrator – AIMS
 - iii. Program Administration and Brokerage – Alliant
- 174-195 I 4. AIMS Claims Audit Report and Response Letter (A)
Members will receive a copy of the AIMS claims audit report and response letter from AIMS. Action may be taken or direction given.
- 196-209 I 5. Investment Options (A)
The Board will hear an update regarding investment options. Action may be taken or direction given.

G. PROGRAM ADMINISTRATORS’ REPORTS

- 210-219 I 1) MBASIA Exposures and Coverages Review: Crime (I)
The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for.

H. CORRESPONDENCE / INFORMATION (I)

- 220 I 1) Next Board Meeting & ERMA Training Schedule
- 221-233 I 2) PRISM Annual Report
- 234-241 I 3) MBASIA Service Team Contact List & Claims Reporting
- 242 I 4) MBASIA Contract Schedule

ADJOURNMENT