

## AGENDA

**JPA:** MBASIA Board of Directors Meeting

**DATE/TIME:** Monday, January 31, 2022 at 9:30 AM

**LOCATION:** Video Teleconference

Link:

<https://alliantinsurance.zoom.us/j/92756296934?pwd=eUJjRW91ejl1WVJlQ0tlNmhVYXh3UT09>

[JJRW91ejl1WVJlQ0tlNmhVYXh3UT09](https://alliantinsurance.zoom.us/j/92756296934?pwd=eUJjRW91ejl1WVJlQ0tlNmhVYXh3UT09)

Meeting ID: 927 5629 6934

Passcode: 442149

Dial: (669) 900-6833

### LEGEND:

A – Action may be taken

I – Information

1 – Included

2 – Handout

3 – Separate

4 – Verbal

### Member Cities

Capitola

Del Rey Oaks

Gonzales

Greenfield

Hollister

King City

Marina

Sand City

Scotts Valley

Soledad

### MEMBER

### LOCATIONS

### VIA TELE-

### CONFERENCE:

- City of Capitola, 420 Capitola Ave., Capitola, CA 95010
- City of Del Rey Oaks, 650 Canyon Del Rey Rd., Del Rey Oaks, CA 93940
- City of Gonzales, 147 Fourth Street, Gonzales, CA 93926
- City of Greenfield, 599 El Camino Real, Greenfield, CA 93927
- City of Hollister, 375 Fifth St., Hollister, CA 95023
- City of King City, 212 So. Vanderhurst Ave., King City, CA 93930
- City of Marina, 211 Hillcrest Ave., Marina, CA 93933
- City of Sand City, 1 Pendergrass Way, Sand City, CA 93955
- City of Scotts Valley, One Civic Center Dr., Scotts Valley, CA 95066
- City of Soledad, 248 Main Street, Soledad, CA 93960

***In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.***

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, MBASIA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

### PAGE A. CALL TO ORDER & ROLL CALL

### B. ORAL COMMUNICATIONS & PUBLIC COMMENTS (I)

4 The public is invited at this point to address the Board on issues of interest to them.

### C. CONSENT CALENDAR (A)

1 The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.

5-13

1) Approval of Minutes – October 22, 2021 Board of Directors Meeting

14-15

2) Service Calendar & Status of Deliverables

**Member Cities**

Capitola  
 Del Rey Oaks  
 Gonzales  
 Greenfield  
 Hollister  
 King City  
 Marina  
 Sand City  
 Scotts Valley  
 Soledad

- 16-22      3) Bills and Correspondence
  - a) Ratification of Disbursements
    - i. Month Ending October 31, 2021
    - ii. Month Ending November 30, 2021
    - iii. Month Ending December 31, 2021
  
- D. GENERAL RISK MANAGEMENT ISSUES** (I)
  - 4 *Subjects that are of interest to members; please provide a copy of any materials for the Program Administrators to distribute.*
  
- E. BOARD OF DIRECTORS**
  - 1) COMMITTEE REPORTS**
    - a) Executive and Finance Committee  
*The Executive and Finance Committee may give a verbal report in addition to discussing the following items:*
      - 23-25      1      1. Budget Planning Process (I)  
*Members will receive an update regarding the upcoming scheduled Executive Committee Budget Planning Meeting.*
    - b) Safety Committee  
*The Safety Committee may give a verbal report in addition to discussing the following items:*
      - 26-28      1      1. Safety Grant Funds – Request Status and Budget to Date (I)  
*Members will receive an update on requests made to date.*
      - 29-159    1      2. Safety Inspection at Member Agencies (A)  
*Members will hear an update about the recent Safety Committee Meeting. Action may be taken or direction given.*
    - c) Coverage and Claims Committee  
*The Coverage and Claims Committee may give a verbal report in addition to discussing the following items:*
      - 1. None
  - 2) EXCESS RISK POOL REPRESENTATIVE REPORTS**
    - 160      1      a) Report from CARMA Long Range Planning & Board of Directors Meeting (I)  
*Conor Boughey and Layne Long will provide a verbal update regarding the CARMA meeting.*
    - 161      1      b) Report from ERMA Long Range Planning & Board of Directors Meeting (I)  
*Conor Boughey and Brett Miller will provide a verbal update regarding the ERMA meeting.*

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**3) UNFINISHED BUSINESS**

- 162-165** 1 a) Report from Long Range Planning (A)  
*Members will review the following discussion points from the Long Range Planning session and may take action to or give direction.*
- i. Certificate of Deposits – Santa Cruz County Bank
  - ii. Rick Wall Consulting Agency Review

**TIME CERTAIN, 10:00 AM**

- 166-168** 1 & 2 b) Cyber Liability Coverage and Beazley Resources (I)  
*Susan Leung will present to the Board about what is covered for cyber insurance. Steve Davidson and Thomas Joyce will discuss the various Beazley resources available to the Members.*

- 169-174** 1 c) Lexipol Services and Cordico Option (A)  
*Members will receive an update about MBASIA’s contract with Lexipol that provides police services. Action may be taken or direction given.*

- 175-176** 1 d) Excess Workers’ Compensation Renewal (I)  
*Members of this program will receive information and may have a discussion or give direction.*

**4) NEW BUSINESS**

- 177** 1 a) ERMA: Alternate Representative Appointment (A)  
*The alternate position for ERMA is vacant. Members will take action to appoint a new representative.*

- 178-184** 1 b) Liebert Cassidy Whitmore Employment Relations Consortium 2022 Agreement (A)  
*The Board will review the Employment Relations Consortium renewal agreement and may take action to approve or provide direction.*

- 185-206** 1 c) MBASIA’s Liability Memorandum of Coverage: Proposed Changes (A)  
*The Board will discuss adding a definition for land use planning and land use regulation. Action may be taken to approve or direction given.*

- 207-208** 1 & 2 d) Worksite International Ergonomics Contract Extension (A)  
*Members will review the ergonomics contract extension with Worksite International and may take action to approve or provide direction.*

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**5) LOSS REPORT**

(A)

**CLOSED SESSION – Pursuant to Gov’t Code 54956.95**

3 *Members will review the following Closed Session Items and may take action or give direction:*

a) Workers’ Compensation Administrator’s Report

*AIMS will provide a closed session report.*

- i. 1008001724 – City of Hollister
- ii. MB160066 – City of Hollister
- iii. MB200043 – City of Hollister
- iv. 121000075 – City of Hollister
- v. MB170057 – City of Marina

b) Liability Third Party Administrator’s Report

*George Hills will provide a closed session report.*

- i. Michelle Ball v. Del Rey Oaks
- ii. Miguel Lua v. Hollister
- iii. David Ball v. Scotts Valley

**RECONVENE – DISPOSITION OF CLOSED SESSION ITEMS**

**F. PROGRAM ADMINISTRATORS’ REPORT**

209-213 / 1) MBASIA Exposures and Coverages Review: Boiler and Machinery (I)  
*The Program Administrators will provide a coverage review on the various coverages that MBASIA has to ensure that all exposures are accounted for.*

214-215 / 2) High Level Coverage Summary (I)  
*Members will receive a coverage summary provided by MBASIA.*

**G. CORRESPONDENCE / INFORMATION**

(I)

216 / 1) Next Two Board Meetings & ERMA Training Schedule

217-235 / 2) PARMA Conference Information

236-243 / 3) MBASIA Service Team Contact List & Claims Reporting

244 / 4) MBASIA Contract Schedule

**ADJOURNMENT**